PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit

NOTICE OF PUBLIC MEETING **WEDNESDAY, APRIL 8, 2026**

THE PELICAN BAY SERVICES DIVISION BOARD WILL MEET AT 1:30 PM ON APRIL 8 AT THE COMMUNITY CENTER AT PELICAN BAY, 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA, 34108.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 3/11/26 Regular Session meeting minutes
5. Audience comments
6. Election of Chair and Vice Chair
    a. Committee Chair appointments
7. Administrator's Report
    a. Update on projects
    b. Review of the Mar. 31 financials
8. Committee Reports
    a. Clam Bay
        i. *Approval of the 1/21/2026 Humiston & Moore Engineers Proposal for a hydrodynamic modeling and flushing analysis of Clam Pass/Clam Bay
9. Chairman's Report
    a. Committee interests by board members
10. Old Business
11. New Business/Miscellaneous Correspondence
12. Adjournment

**indicates possible action items*

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 252-1355.

PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
MARCH 11, 2026

The Pelican Bay Services Division Board met on Wednesday, March 11, 2026, at 1:30 p.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.
In attendance were:

Pelican Bay Services Division Board
Michael Fogg, Chairman
Joe Chicurel, Vice-Chairman
Jacob Damouni
Nick Fabregas
Peter Griffith
Brad Hildebrandt *(absent)*
Bob Lufkin
Cindy Polke
Michael Rodburg
Greg Stone
Rick Swider
Michael Weir

Pelican Bay Services Division Staff
Neil Dorrill, Administrator *(by telephone)*
Chad Coleman, Deputy Director
Dawn Brewer, Ops. Support Spec. II
Darren Duprey, Supervisor – Field I
Dave Greenfield, Supervisor - Field II
Karin Herrmann, Project Manager I
Lisa Jacob, Project Manager II
Barbara Shea, Admin. Support Spec. II

Also Present
Susan Levine, Pelican Bay Foundation
Tom Polke, Pelican Bay Foundation

APPROVED AGENDA *(AS PRESENTED)*

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 2/11/26 Regular Session meeting minutes
5. Audience comments
6. Administrator's Report
    a. Update on projects
    b. Review of the Feb. 28 financials
7. Committee Reports
    a. Landscape & Safety
    b. Budget
8. Chairman's Report
    a. Election
    b. Pelican Bay Beach & Clam Pass Aerials
9. Old Business
10. New Business/Miscellaneous Correspondence
11. Adjournment

ROLL CALL

Mr. Hildebrandt was absent and a quorum was established.

MR. DORRILL PARTICIPATED BY TELEPHONE

AGENDA APPROVAL

Mr. Lufkin motioned, Mr. Griffith seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 2/11/2026 REGULAR SESSION MEETING MINUTES

Mr. Griffith motioned, Mr. Fabregas seconded to approve the 2/11/26 regular session meeting minutes as amended. The motion carried unanimously.

AUDIENCE COMMENTS

Mr. Tom Polke, PBF Chair, commented on issues discussed at the Feb. 19 Landscape & Safety meeting relating to expenses incurred from replacements and relocation of bicycle sharrows, a multi-year sign replacement project, and replacement of pavers in crosswalks.

Ms. Susan O'Brien expressed thanks to all who worked on our recently completed projects including sidewalks, our new Operations Building, Clam Pass dredging, and beach renourishment. She commented that Florida statutes mandate governance in the sunshine, Florida agencies require approval for modifications to permitted systems, Collier County requires that procurement guidelines are followed, and the PBSD ordinance stipulates that the PBSD Board makes major decisions. Ms. O'Brien explained that this board does not meet these requirements as evidenced by the following.

- The $800,000 street sign replacement contract was not discussed and approved by this board, and instead, the contract was taken directly to the BCC on 6/10/25 for approval. The contract includes 300 signs that were installed after Hurricane Irma for several hundred thousand dollars.
- The $450,000 project to reline a pipe, about ¼ mile in length in the Pelican Bay Woods neighborhood, was not discussed or approved by this board. As the PBSD has responsibility for about 8 miles of pipe within Pelican Bay, this project has potentially large implications; the cost to reline the entire PB pipe system would extrapolate out to a potential cost of $14.5 million.
- The modification by the PBSD to the master water management system, last summer, was not discussed and approved by this board, nor was it approved by the S.F.W.M.D. that holds the permit for the master system. The work changed the sheet flow drainage between the Claridge and the Montenero to a swale. Sheet flow is a preferred method of run-off because it removes more nutrients before the run-off gets to Clam Bay, which is a key variable to water quality in Clam Bay. The PBSD received a non-compliance notice from the S.F.W.M.D. last week because the PBSD did not seek its approval prior to this work.
- Ms. O'Brien urged the board to get back on track, and regularly meet all requirements of the state of Florida, Florida agencies, Collier County, and PBSD ordinances.

Mr. Ken Silverman, President of the PBPOA, commented that the PBPOA published an article detailing $2.7 million in contracts awarded with no bid, and noted that as watchdogs for PB residents, this matter should be fully investigated by the PBSD Board with an explanation of why a Parks & Rec. bid was used to award contracts. Mr. Silverman commented on a recent meeting with Mr. Fogg which included discussions on the following.

- The upcoming renewal of the Administrator's contract for $100,000/year for his part-time services.
- Awarding of a contract for the replacement of street signs without adequate vetting by this board.
- A memorandum of understanding from Collier County stating that the PBSD Board is responsible for day-to-day operations.
- The board needs to step up and take back control, investigate what has happened, and move forward in a positive fashion, providing transparency and the best value for PB residents.

RESPONSES TO AUDIENCE COMMENTS

Mr. Dorrill commented that at the recent Budget Committee meeting, clarifications of County procurement requirements were discussed. He noted that annual County contracts were used for our dune and sand reclamation projects. Mr. Dorrill commented that he is working with Mr. Fogg to formalize the board approval process.

Mr. Fogg commented that staff followed all County procurement guidelines; the Clerk provides an internal control check over the entire procurement process, and has paid all of our invoices over the past 18 months. He noted that all of the projects undertaken over the last 18 months were discussed at many board meetings, including dune restoration, beach renourishment, and sign replacement, and all were included in our board approved FY26 budget. Mr. Fogg noted that during the 2024 post-hurricane time period that some procurement processes were relaxed by the County. He explained that although the $800,000 sign contract was not specifically approved by the PBSD Board, that the board was well aware of it, with a $150,000 budget included in the FY26 budget. Mr. Fogg suggested that the comments on this issue are disingenuous.

Mr. Fogg commented that he will develop our own guidelines on our board approval process with Mr. Dorrill, which will be discussed and approved by the Budget Committee, and then brought forward for approval by the board. He suggested that there should be a balance between staff taking care of day-to-day operations with flexibility to respond to situations that arise, with an appropriate level of board oversight. Mr. Fogg noted that if the county or state has an existing contract for an area of work that we are looking to do, staff is obligated to use that contract.

Mr. Fogg commented on a 2007 memo from the County regarding the responsibility of the board to manage PBSD day-to-day operations, and suggested that he is not in favor of the board managing day-to-day operations as the board is not qualified and does not have the time to provide such management. He suggested that the role of the board is general oversight, approval of the budget, approval of significant changes to the budget when they occur, and oversight of the progress of ongoing projects.

Ms. O'Brien commented that she has not made any personal attacks or made any negative comments, and therefore does not appreciate her behavior as being described as disingenuous. She noted that the $800,000 sign contract was brought up as an example and noted that we did get 2 bids (the second bid was $2.2 million), showing the importance of the bidding process. Ms. O'Brien commented that the state of Florida mandates governance in the sunshine and that it was critical for an $800,000 contract to be discussed and approved by the board.

Mr. Stone commented that it was inappropriate for Ms. O'Brien to accuse staff of malfeasance initially at the Candidates Forum and followed up at the February Landscape & Safety Committee meeting.

Ms. Polke commented that we need more board discussion on the budget development process, the bidding process, and beach renourishment. She suggested that we need more transparency and

more discussion to achieve the most cost effectiveness in completing our projects. She commented on Order OGC No. 24-2580 (as included in the Budget Committee agenda packet) issued by the FDEP in regards to the Emergency Authorization for repairs, replacement, restoration, and certain other measures made necessary by Hurricane Milton, which needs additional board discussion as it appears to have been ignored by this board and Dr. Dabees.

ADMINISTRATOR'S REPORT

UPDATE ON PROJECTS

SAND RECLAMATION AND DUNE RESTORATION PROJECTS

Mr. Dorrill commented that our sand reclamation and dune restoration projects are coming to an end in two weeks, as the governor's executive order for this type of work has not been extended. He reported that 3,000 mangrove seedlings have been installed in Outer Clam Bay and the inlet. Mr. Dorrill noted that we are in the process of sourcing other dune plantings for installation in the north and south end of the community, and will share plant proposals received at future board meetings.

SIGN REPLACEMENT PROJECT

Mr. Dorrill commented that our Sign Replacement Project is on schedule; the first 31 signs have been assembled and installed. He noted that 35 signs are scheduled to be installed within the next 30 days, and an additional 93 by the end of the year. Mr. Dorrill commented that that the signs that were installed after Hurricane Irma, which were re-engineered to withstand high winds, were funded through a FEMA grant. He noted that although these signs are in conflict with County code, it is not a priority to replace them at this time.

SPECIALTY DRAINAGE PROJECT

Mr. Dorrill reported on a specialty drainage project underway, consisting of lining 1,396 feet of drainage pipe, which is expected to be completed within two to three weeks. Mr. Griffith questioned what hours the contractor is working, and whether the contractor leaves any equipment running overnight. He noted that his neighbor complained about overnight noise. Mr. Dorrill commented that per the County's zoning and noise ordinance, contractors are able to work 7 a.m. – 7 p.m., and that there is no reason for equipment to be running at night other than possibly dewatering or superheating the water involved in the process. Mr. Coleman commented that he will follow up with the contractor. Mr. Dorrill thanked Mr. Griffith for his work on this board, especially for his diligence and his passion for canopy trees and things that add value to the streetscape.

OPERATIONS BUILDING PROJECT

Mr. Dorrill commented on staff frustration with the Clerk's Office who has refused to process the final payments to the contractor for this project, as a final C.O. has not been issued because the state has not processed the paperwork to tie in the new water and sewer lines to the existing water and sewer trunk lines at the site. He noted that this situation is being highlighted to underscore the multiple layers of County oversight.

REVIEW OF THE FEBRUARY 28 FINANCIALS

Mr. Dorrill reviewed the February 28 financial statement and provided highlights including (1) cash on hand of $10.8 million, (2) outstanding payables of $726,154, (3) commercial paper debt of $4.63 million, (4) reserves (per County policy) of $1.45 million, and (5) assessments received of $5.256 million (89% of budget).

COMMITTEE REPORTS

LANDSCAPE & SAFETY

Mr. Stone provided a report on the Feb. 19 Landscape & Safety Committee meeting which included the following.

- Our target is to plant 50 trees this year (minimum 65-gallon size).
- The sharrow replacement/relocation project has been completed. Unfortunately, we were not happy with the contractor's work, and have now purchased a machine to improve upon the appearance of the completed work. Lesson learned to hold contractors to account for what is expected.
- Pedestrian activated safety lights are planned for the intersections of PB Blvd. at North Point Dr. and Hammock Oak Dr. These intersections did not qualify for stop signs.
- At the Feb. 10 Presidents Council meeting, a presentation was provided by the County's Pollution Control on fertilizer and its potential for causing water quality impairment. A better way of communication needs to be developed as only 50 out of 95 association presidents were present, and single-family homeowners have no association. Most of the attendees were unaware of County fertilizer requirements or the County's quarterly report on the nutrients contained in the recycled water, which should be utilized by landscapers to calculate fertilizer needs. Follow-up is needed on the recipient list of this report to improve communication of this information to all of our PB associations and homeowners.
- As of April 1, Brian Stevens, Chair of the PBF Design Review Committee (DRC), will become a member of the PBSD Board, at which point we will look at how to manage working with the DRC going forward, while working within Florida Sunshine Law. Mr. Stevens may continue to provide landscape improvement input from the PBF at PBSD meetings. He may nominate another DRC representative to work with Mr. Stone offline.

Mr. Rodburg commented that the County did us no favor by eliminating the ban on wet season fertilizing and suggested that we consider whether PB should reimpose that ban on the community.

Mr. Fogg suggested organizing a workshop with the PBF to address inputs into Clam Bay. Mr. Polke suggested that it would be beneficial if we could determine the major causes of water quality impairment so that these causes could be specifically addressed at a workshop. Mr. Fogg agreed that further study is warranted.

BUDGET

Mr. Fogg provided a report on the March 5 Budget Committee meeting which included the following.

- Discussions included FY26 current forecasts and FY27 budget for operating expenses and projects.
- Final PBSD Board approval for our FY27 budget will be at the May board meeting, so that it is finalized prior to the County's June 18 Budget Workshop.
- The committee tentatively agreed for the FY27 budget to include (1) $250,000 for landscape improvement, (2) $150,000 for sign replacement, (3) 900,000 to $1 million for beach renourishment, (4) $500,000 for pipe maintenance, and (5) $150,000 for lake bank remediation.
- Our estimated assessment is likely to be $1,100 - $1,200 per ERU.

- Our operating budget will be reviewed more extensively at our next committee meeting. The County dictates personnel expense increases and has set a maximum increase of 3% in operating expenses.

Ms. Polke questioned whether our beach renourishment budget includes dredging and sand removal from the back bay. Mr. Rodburg responded that our last dredge project provided less than 4% of the total volume of sand received in our recent beach renourishment project. Mr. Fogg commented that we need to look into the feasibility of doing our own beach renourishment project when deemed appropriate. We need input from Dr. Dabees on the minimum amount of sand needed so that the sand would not be quickly washed away (as was observed at the 2025 Turtle Club beach renourishment project). Mr. Rodburg commented that this issue is on the March 16 Clam Bay Committee agenda; options, feasibility, and cost implications will be discussed.

Mr. Fogg commented that no lake bank remediation projects are planned in FY 27; however, once the PBF firms up plans on their Community Center renovation project, the PBSD will go forward with plans on a lake bank project for the Community Center lake.

Mr. Griffith commented that pipe inspections over the last several years have indicated that our stormwater system is in better shape than expected. He noted that per a conversation with Shenandoah, we are very fortunate to have concrete pipes which can easily be repaired.

CHAIRMAN'S REPORT

ELECTION

Mr. Coleman reported election results, while cautioning to be mindful that results are not final until approved by the BCC on March 24: Dave Cook 30.82%, Roanna Handy 15.89%, Brad Hildebrandt 5.33%, Henry Lesher 2.27 %, Danielle Sherwood 17.84%, and Trent Waterhouse 27.85%. Mr. Fogg noted that new board member terms begin on April 1. He thanked Mr. Swider and Mr. Griffith for their lengthy service and expressed appreciation for their work.

PELICAN BAY BEACH & CLAM PASS AERIALS

Mr. Fogg reviewed recent Clam Pass and PB beach aerials provided in the agenda packet and highlighted the following.

- The aerials show good flow through the Pass.
- An area near Bay Colony & the Strand may need to be addressed, as you can see that this area is fairly sparse and somewhat sandy. Although we have been monitoring the area, it appears that this area is struggling to recover from past hurricanes. Earth Tech is reviewing what remediation efforts may be necessary for this area, and additional funding in our Clam Bay Fund may be needed for this purpose. This fund may need to be increased by as much as 100%; other supplemental funding needs may include (1) changing dredge methods and/or template, (2) additional consultant work, and (3) installation of additional hand-dug channels.

Ms. Polke had the following requests and questions.

- A request for before and after comparison photos of our beach and dune in relation to our restoration projects.
- A request for closeups of sand reclamation/dune restoration work by Earth Tech.
- A request for more information on the cost and bidding process for our recent dune plantings.
- Who designed the type and sites of our recent plantings?
- Why are we changing our ordinance in relation to mangrove forest oversight?

- A request for us to do more work on identifying the sources of the Clam Bay water quality impairment.
- What is the cost of removing phosphorus and nitrogen from the County reclaimed water.
- A request for us to look at the costs and benefits of installing littoral shelves (on PB lake banks). The installation of the Golf Course littoral shelves has been successful; their lakes are clear.

Mr. Rodburg commented that the Clam Bay NRPA is a natural ecosystem; Dr. Dabees has suggested that we should not interfere with nature. He noted that the only reason that we were able to reclaim sand post hurricane was because of the governor's emergency order, which is about to expire.

Ms. Pam Hicks commented (1) the beach in front of Marker 36 has become much narrower over many years, (2) sea level is rising, (3) temperatures are rising, (4) human actions cannot change these trends and (5) filling more sand onto the beach will not be effective.

Ms. Polke commented that FDEP's order (as discussed earlier) talks specifically about our right to remove infilled sand caused by hurricanes, without any additional required permission. She suggested that additional sand could have been removed and placed at the mean high-water line of our beaches.

Mr. Fogg commented that some of these questions will be answered by our Clam Bay modeling project which will provide a bathymetric baseline, and may result in a change to our dredge template.

OTHER COMMENTS

Mr. Tom Polke suggested the possibility of installing borings to assist in monitoring water and sediment levels.

ADJOURNMENT

The meeting was adjourned at 3:19 p.m.

_____
Michael Fogg, Chairman

Minutes approved [___] *as presented* OR [___] *as amended* ON [_____] *date*

Pelican Bay Services Division Project Tracking Summary – April 2026

Office of Inspector General Review of Procurement Process

Following a resident complaint, the Clerk of the Circuit Court and Comptroller's Office of Inspector General will be performing a review of the procurement process for Pelican Bay Services Division's use of the County's Preserve Maintenance Area Agreement with Earth Tech Environmental, LLC (OIG Project No. COR-26-05-00). The objectives of this review are to: 1) Assess Pelican Bay Services Division's use of the County's fixed-fee service agreement (#21-7903), with Earth Tech Environmental, LLC, to include the purchase order process; and 2) Determine compliance with terms and conditions of the fixed-fee service agreement and the County's procurement ordinance and procedures. The review will cover the period of October 1, 2022, to the present.

South Florida Water Management District Notice of Non-Compliance

Following a resident complaint, the South Florida Water Management District (SFWMD) issued a Notice of Non-Compliance regarding drainage restoration work conducted at the Montenero and Claridge drainage easement. This work was authorized under the State of Florida Emergency Final Order following Hurricanes Helene and Milton. We have submitted a response prepared by our civil engineer, and a topographical survey has been completed, with results currently awaiting professional analysis.

Sand Reclamation and Dune Restoration

Work was completed on March 30. The total estimated quantity of sand reclaimed was 100,000 cubic yards or 150,000 tons. The dune was rebuilt using the reclaimed sand to a minimum height of 8 feet. The estimated width varies (ranging from 10-50 feet) across the entire Pelican Bay beach from the Ritz to Naples Cay.

Mangrove Plantings

5,000+ mangroves have been planted to date in Clam Bay and mangrove restoration signage installed in high-traffic areas. Staff will be requesting quotes to plant additional mangroves.

Dune Plantings

Five quotes were obtained ranging from $84,625 to $609,600 to supply and install sand tolerant plantings along the new dune face and crest to include rope, post and signage to keep off the dune. A Purchase Order was issued for $84,625 to the lowest responsive and responsible quoter. Plants are being procured and work is tentatively scheduled to begin in the rainy season and will cover Bay Colony, Marker 36 and South Beach.

Stormwater Pipe Cleaning, Viewing & Lining

1,396 linear feet of 36" stormwater pipe was cleaned, viewed and lined from Ridgewood Park (under Bobwhite Ln and Hollybriar Ln) to an outfall on the golf course at a total cost of $323,851.

Pelican Bay Decorative Traffic Signage

Phase One consisting of 34 new decorative traffic signs were installed. Phases Two and Three consisting of street names/combo stop signs are in production and are scheduled to be installed by the end of the fiscal year.

Crystal K. Kinzel
Collier County Clerk of the Circuit Court & Comptroller
www.collierclerk.com

OFFICE OF INSPECTOR GENERAL
3315 Tamiami Trail East, Suite 102
Naples, FL 34112-5324

March 27, 2026

Sandra Srnka
Division Director
Collier County Procurement Services

Chad Coleman
Division Director
Pelican Bay Services

Dear Director Srnka and Director Coleman:

The Clerk of the Circuit Court and Comptroller's Office of Inspector General will be performing a review of the procurement process for Pelican Bay Services Division's use of the County's Preserve Maintenance Area Agreement with Earth Tech Environmental, LLC (OIG Project No. COR-26-05-00).

The objectives of this review are to: 1) Assess Pelican Bay Services Division's use of the County's fixed-fee service agreement (#21-7903), with Earth Tech Environmental, LLC, to include the purchase order process; and 2) Determine compliance with terms and conditions of the fixed-fee service agreement and the County's procurement ordinance and procedures.

Our review will cover the period of October 1, 2022, to the present.

Management will be notified if the objectives or scope are modified, as the engagement progresses.

We tentatively plan to start our field work on April 6, 2026.

Our review will be conducted in accordance with the Association of Inspectors General's *Principles and Standards for Offices of Inspector General.*

NEXT STEPS

We will be contacting you to arrange an entrance conference to meet and discuss our objectives further. Should you have any questions before we meet, please do not hesitate to contact Dana Davenport at (239) 252-7817, or me at (239) 252-8438.

Sincerely,

Michael T. Ryan
Inspector General

Cc: Crystal K. Kinzel, Clerk of the Circuit Court and Comptroller
Amy Patterson, County Manager
Edward Finn, Deputy County Manager

SOUTH FLORIDA WATER MANAGEMENT DISTRICT

March 02, 2026

Neil Dorrill
Pelican Bay Services District
801 Laurel Oak Drive
Suite 302
Naples, FL 34108

Delivered via email

Subject: Pelican Bay Services District
First Notice of Noncompliance
Environmental Resource Permit (ERP) No. 11-00065-S
Collier County

Dear Mr. Dorrill:

This letter is to provide notification that an inspection and file review of the above referenced project was conducted by South Florida Water Management District (District) staff on January 21, 2026. This inspection and file review indicates that the project is not in compliance with the conditions of the above referenced ERP. Specifically, items that need to be addressed include the following:

1. There appears to be unauthorized works (construction of channels and swales) between the Claridge and Montenero Condominiums and on the northern portion of the Montenero Condominium property. Please provide reasonable assurances proper authorizations for the work were obtained or not required prior to construction, or obtain an ERP for the modifications to the stormwater management system.

Please see the enclosed inspection report for additional information.

The District requests correction of noncompliance item(s) noted above within 30 days of the date of this letter.

If you have any questions or require additional assistance, please contact Curt Cammock at (239) 338-2929 x7763 or via email at ccammock@sfwmd.gov.

Sincerely,

C. Cammock

Curt Cammock
Engineering Specialist 3

eEnclosures: Location Map (11-00065-S_LocMap_20260223.pdf)
Inspection Report (11-00065-S_ENG__InspectionRpt_20260223.pdf)

239.597.3111
FBPR: 31200
FDACS: LB8416
www.LJA.com
7400 Trail Blvd. Suite 200, Naples, Florida 34108

March 26, 2026

Curt Cammock
South Florida Water Management District
3301 Gun Club Road
West Palm Beach, FL 33406

Re: Pelican Bay Services Division (PBSD)
Environmental Resource Permit (ERP) No. 11-00065-S
First Notice of Noncompliance Letter

Dear Mr. Cammock,

This letter is in response to the letter received March 2, 2026, regarding channels and swales adjacent to The Claridge and The Montenero Condominiums within Pelican Bay. There is a natural vegetation area between the two condominiums and behind both condominiums that collects surface water runoff from both sites, and from surrounding roads, golf course and residential communities from the east within Pelican Bay. This area is a large detention area within a PBSD drainage easement, comprised of vegetation and swales that holds stormwater runoff prior to discharge to the west through multiple control structures along the water management berm. Over many years and after a few recent named hurricanes and storms, the drainage easement has silted in with dirt and decomposed vegetation debris.

Swales were recently cut to alleviate drainage and flooding concerns from the east communities and from the two condominiums. The mitered end pipe from Pelican Bay Boulevard was completely buried and needed repair. Multiple storm bubbler boxes around both buildings were not functioning properly due to build up of siltation and debris. The storm pipes and structures were cleaned and swales were connected to the adjacent wet detention areas along the berm as part of deferred maintenance of the drainage easement. The work was done after the State of Florida DEP Emergency Authorization (copy attached) was issued authorizing restoration (regrading, dredging and filling) by local governments. The dredging of excavated material was kept on site and deposited on existing ground adjacent to the swales. Authorization for the work should not be required for restoration and maintenance of the existing stormwater system.

Please accept this response to your letter and advise if any additional correspondence or information is needed.

Sincerely,

James A. Carr, P.E.

PELICAN BAY
BALANCE SHEET
Mar 31, 2026
(UNAUDITED)

Mack Estinvil: To Fund 1813 Disaster Recovery- to cover shortfalls via JE 101457526 FY25

Mack Estinvil: To Fund 1813 Disaster Recovery- to cover shortfalls via JE 101457526 FY25

	Operating Fund	Street Lighting	Pelican Bay Landscape, Safety, Lake & Beach Projects	Clam Bay Capital Projects	Assessment Funded Activities	Pelican Bay Financed Capital Projects	
OLD FUND NUMBER	109	778	322	320		323	
	1007000000	1008000000	3041000000	3040000000	Total	3042000000	TOTAL
ASSETS							
Cash and investments	4,566,730.74	596,416.24	3,911,662.16	284,264.79	9,359,073.93	367,003.79	9,726,077.72
Interest receivable	-	-	-	-	-	-	-
Trade receivable, net	-	-	-	-	-	-	-
ROU Lease Receivable-Current	-	-	-	-	-	-	-
Due from other Funds	-	-		-	-	-	-
Due from other governments	840.08	-	29,760.60	-	30,600.68	-	30,600.68
Advances to Disaster Recovery Fund	748,000.00	-	1,073,682.00	-	1,821,682.00	-	1,821,682.00
Total assets	5,315,570.82	596,416.24	5,015,104.76	284,264.79	11,211,356.61	367,003.79	11,578,360.40
LIABILITIES AND FUND BALANCE							
Liabilities:							
Accounts payable	143,873.00	1,845.03	296,071.33	-	441,789.36	325,000.00	766,789.36
Wages payable	-	-		-	-	-	-
Retainage payable	-		-	-	-	-	-
Due to other Government	-	-	-	-	-	-	-
Deferred Inflows-Leases	-	-	-	-	-	-	-
Commercial Paper Loan	-	-	4,630,000.00	-	4,630,000.00	-	4,630,000.00
Total liabilities	143,873.00	1,845.03	4,926,071.33	-	5,071,789.36	325,000.00	5,396,789.36
Fund balances:							
Fund balance	5,171,697.82	594,571.21	89,033.43	284,264.79	6,139,567.25	42,003.79	6,181,571.04
Total liabilities and fund balances	5,315,570.82	596,416.24	5,015,104.76	284,264.79	11,211,356.61	367,003.79	11,578,360.40
	-	-	-	-	-	-	-
Fund Balance at the end of the period	5,171,697.82	594,571.21	89,033.43	284,264.79		42,003.79	
Approved Project Financing Available to Draw						-	
Unspent balance of projects:							
Small projects under $200K	-	-	240,756.21	-		-	
50066-PBSD Landscape Improvement			227,446.38				
50103-PBSD Signage	-	-	390,938.63	-		-	
50126-Beach Renourishment	-	-	1,174,870.95	-		-	
50211-PBSD OPS BLD	-	-	593,450.57	-		-	
50212-PBSD PH2-SW	-	-	261,701.31	-		-	
50307-PB Drain/Pipe Maint.			593,862.30				
51026-PBSD Lake Bank Restoration	-	-	458,151.77	-		-	
51100-Clam Bay Restoration	-	-	-	297,117.91		-	
Total unspent balance of major projects	-	-	3,941,178.12	297,117.91		-	
Budgeted reserves:							
991000-Reserve for contingencies	184,400.00	11,000.00	-	-		-	
991700-Reserve for disaster relief	700,000.00	-	-	-		-	
992090-Reserve for sinking fund	-	-	-	-		-	
993000-Reserve for capital outlay	129,100.00	28,900.00	-	-		-	
994500-Reserve for future construction and improvemer	-	-	-	-		-	
998000-Reserve for cash	475,000.00	40,000.00	-	-		-	
Total budgeted reserves	1,449,200.00	79,900.00	-	-		-	
Budgeted commitments at the end of the period	1,449,200.00	79,900.00	3,941,178.12	297,117.91		-	
	3,722,497.82	514,671.21	(3,852,144.69)	(12,853.12)		42,003.79	

This is the difference between interest earned on unspent proceeds and accrued interest paid on the borrowing.

* Amounts reported as *Advances from other funds* represent loans made to the Disaster Recovery fund to provide funding for expenditures related to Hurricanes Ian, Helene and Milton. The County anticipates reimbursement from insurance carriers as well as FEMA in future years. All FEMA requests must be pre-approved by the State and the Federal government before reimbursement may be requested. Once insurance proceeds and FEMA revenue is received, the respective fund will be reimbursed and the Advance balances will be reduced. It is possible that not all expenditures will be reimbursed by these external sources. Any amounts not recovered by external sources will be funded by the advanced funds. Repayment or adjustments of these advances may take several years, depending on the timing and extent of reimbursements received.

** Collier County authhorized borrowing up to $10,000,000 from the Commercial Paper Loan issued by the Florida Local Government Finance Commission Pooled Commercial Paper Program to

Financing Recap:

Commercial Paper authorized	$ 10,000,000
Total draws to date	(5,500,000)
Financing availablefor other capital projects	$ 4,500,000

Overview of Commercial Paper draws and repayments

	Commercial Paper Draw	Debt Service Payments	Debt Outstanding
Draw A2-1 on 7/5/22; due 6/1/27	$ 1,000,000	$ (870,000)	$ 130,000
Draw A2-2 on 10/7/22; due 9/7/27	1,500,000	-	1,500,000
Draw A2-3 on 11/13/23; due 9/5/28	3,000,000	-	3,000,000
Total borrowings to date	$ 5,500,000	$ (870,000)	$ 4,630,000

PELICAN BAY
INCOME STATEMENT
OPERATING FUND - 1007000000
Mar 31, 2026
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	pl	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	5,888,200.00	5,888,200.00	-	-	2,932,770.46	1,859,274.09	245,671.82	218,601.53	93,656.85		5,349,974.75	(538,225.25)	90.9%
FEMA	-	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Interest	80,000.00	80,000.00	-	8,246.28	10,257.43	10,516.70	12,225.54	16,433.13	-		57,679.08	(22,320.92)	72.1%
Miscellaneous	-	-	-	930.00	-	-	-	-	13,150.00		14,080.00	14,080.00	#DIV/0!
Transfers in	-	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Negative 5% of estimated revenue	(298,500.00)	(298,500.00)	-	-	-	-	-	-	-		-	298,500.00	
Budgeted carryforward	1,521,800.00	1,532,300.00	-	-	-	-	-	-	-		-	(1,532,300.00)	
Total revenues + carryforward	**7,191,500.00**	**7,202,000.00**	**-**	**9,176.28**	**2,943,027.89**	**1,869,790.79**	**257,897.36**	**235,034.66**	**106,806.85**		**5,421,733.83**	**(1,780,266.17)**	**75.3%**
EXPENDITURES AND RESERVES													
Personal services													
Salaries, taxes and retirement	2,223,838.00	2,204,100.00	-	104,893.50	157,825.16	160,364.87	160,643.79	159,073.06	160,374.19		903,174.57	1,300,925.43	41.0%
Health, dental, life insurance; Short term, lo	508,862.00	511,600.00	381,646.50	-	-	-	-	127,215.50	-		127,215.50	2,738.00	99.5%
Total personal services	2,732,700.00	2,715,700.00	381,646.50	104,893.50	157,825.16	160,364.87	160,643.79	286,288.56	160,374.19		1,030,390.07	1,303,663.43	**52.0%**
Operating													
182602-Lake & Stormwater Management fie	851,700.00	851,700.00	298,373.51	23,936.08	130,184.11	24,660.59	25,088.06	28,617.37	56,347.20		288,833.41	264,493.08	68.9%
182901-Right of way beautification field	1,813,300.00	1,833,800.00	549,365.24	132,379.20	291,331.49	162,285.23	158,457.31	134,114.05	277,776.30		1,156,343.58	128,091.18	93.0%
Total operating	2,665,000.00	2,685,500.00	847,738.75	156,315.28	421,515.60	186,945.82	183,545.37	162,731.42	334,123.50		1,445,176.99	392,584.26	**85.4%**
Capital outlay	145,100.00	135,100.00	1,498.93	-	-	-	49,284.76	8,501.07	-		57,785.83	75,815.24	43.9%
Transfers out	199,500.00	216,500.00	-	53,332.85	102,704.22	38,906.64	4,913.48	4,372.07	3,593.97		207,823.23	8,676.77	96.0%
Total expenditures	5,742,300.00	5,752,800.00	1,230,884.18	314,541.63	682,044.98	386,217.33	398,387.40	461,893.12	498,091.66		2,741,176.12	1,780,739.70	69.0%
Budgeted reserves													
991000-Reserve for contingencies	184,400.00	184,400.00	-	-	-	-	-	-	-		-	184,400.00	
991700-Reserve for disaster relief	700,000.00	700,000.00	-	-	-	-	-	-	-		-	700,000.00	
993000-Reserve for capital outlay	129,100.00	129,100.00	-	-	-	-	-	-	-		-	129,100.00	
998000-Reserve for cash	475,000.00	475,000.00	-	-	-	-	-	-	-		-	475,000.00	
Total reserves	1,449,200.00	1,449,200.00	-	-	-	-	-	-	-		-	1,488,500.00	
Total expenditures + reserves	**7,191,500.00**	**7,202,000.00**	**1,230,884.18**	**314,541.63**	**682,044.98**	**386,217.33**	**398,387.40**	**461,893.12**	**498,091.66**		**2,741,176.12**	**3,269,239.70**	**55.2%**
EXCESS OF REVENUE OVER EXPENDITURES	**-**	**-**		**(305,365.35)**	**2,260,982.91**	**1,483,573.46**	**(140,490.04)**	**(226,858.46)**	**(391,284.81)**		**2,680,557.71**		

2,491,140.11	Carryforward as of 9/30/25
5,171,697.82	Fund Balance as of 03/31/2026
-	

PELICAN BAY
INCOME STATEMENT
STREET LIGHTING - 1008000000
Mar 31, 2026
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	Apr	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Current Ad Valorem Taxes	932,000.00	932,000.00	-	-	457,510.64	309,197.80	42,409.63	28,218.36	15,264.84		852,601.27	(79,398.73)	91.5%
Miscellaneous revenue	-	-	-	-	-	6.26	-	-	(1.27)		4.99	4.99	#DIV/0!
Interest	9,000.00	9,000.00	-	621.67	882.01	1,171.97	1,453.36	1,803.45	-		5,932.46	(3,067.54)	65.9%
Insurance refunds	-	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Negative 5% of estimated revenue	(47,100.00)	(47,100.00)	-	-	-	-	-	-	-		-	47,100.00	
Transfers in	-	-	-	-	-	-	-	-	-		-	-	
Budgeted carryforward	125,600.00	125,600.00	-	-	-	-	-	-	-		-	(125,600.00)	
Total revenues + carryforward	1,019,500.00	1,019,500.00	-	621.67	458,392.65	310,376.03	43,862.99	30,021.81	15,263.57		858,538.72	(160,961.28)	84.2%
EXPENDITURES AND RESERVES													
Personal services													
Salaries, taxes and retirement	124,694.00	124,694.00	-	5,835.48	9,076.38	9,031.91	9,254.77	9,199.09	9,145.76		51,543.39	73,150.61	41.3%
Health, dental, life insurance; Short term, long term disability; V	19,806.00	19,806.00	14,854.50	-	-	-	-	4,951.50	-		4,951.50	-	100.0%
Total operating	144,500.00	144,500.00	14,854.50	5,835.48	9,076.38	9,031.91	9,254.77	14,150.59	9,145.76		56,494.89	73,150.61	49.4%
Operating													
182701-Street Lighting Field Operations	255,900.00	255,900.00	79,421.47	17,664.15	18,778.71	11,921.99	17,478.98	19,600.94	14,481.25		99,926.02	76,552.51	70.1%
Total operating	255,900.00	255,900.00	79,421.47	17,664.15	18,778.71	11,921.99	17,478.98	19,600.94	14,481.25		99,926.02	76,552.51	70.1%
Capital outlay	400.00	400.00	-	-	-	-	-	-	-		-	400.00	0.0%
Transfers out	538,800.00	538,800.00	-	-	9,193.08	134,934.06	129,598.20	564.35	305.29		274,594.98	264,205.02	51.0%
Total expenditures	939,600.00	939,600.00	94,275.97	23,499.63	37,048.17	155,887.96	156,331.95	34,315.88	23,932.30		431,015.89	414,308.14	55.9%
Budgeted reserves													
991000-Reserve for Contingencies	11,000.00	11,000.00	-	-	-	-	-	-			-	11,000.00	
993000-Reserve for capital outlay	28,900.00	28,900.00	-	-	-	-	-	-	-		-	28,900.00	
998000-Reserve for cash	40,000.00	40,000.00	-	-	-	-	-	-	-		-	40,000.00	
Total reserves	79,900.00	79,900.00	-	-	-	-	-	-	-		-	79,900.00	
Total expenditures + reserves	1,019,500.00	1,019,500.00	94,275.97	23,499.63	37,048.17	155,887.96	156,331.95	34,315.88	23,932.30		431,015.89	494,208.14	51.5%
EXCESS OF REVENUE OVER EXPENDITURES	-	-		(22,877.96)	421,344.48	154,488.07	(112,468.96)	(4,294.07)	(8,668.73)		427,522.83		

167,048.38	Carryforward as of 9/30/25
594,571.21	Fund Balance as of 03/31/2026
-	

PELICAN BAY
INCOME STATEMENT
PELICAN BAY LANDSCAPE, SAFETY, LAKE & BEACH PROJECTS - 3041000000
Mar 31, 2026
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	Apr	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	5,716,600.00	5,716,600.00	-	-	2,835,266.96	1,805,094.65	238,512.93	212,231.46	90,927.68		5,182,033.68	(534,566.32)	90.6%
Misc Revenue	-	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Interest	40,000.00	40,000.00	-	12,530.12	15,407.32	13,955.30	15,641.31	21,496.33	-		79,030.38	39,030.38	197.6%
Insurance refunds	-	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Transfers in	1,035,000.00	1,035,000.00	-	-	-	258,750.00	258,750.00	-	-		517,500.00	(517,500.00)	50.0%
Negative 5% of estimated revenue	(287,800.00)	(287,800.00)	-	-	-	-	-	-	-		-	287,800.00	
Budgeted carryforward	136,500.00	2,286,862.87	-	-	-	-	-	-	-		-	(2,286,862.87)	
Total revenues + carryforward	6,640,300.00	8,790,662.87	-	12,530.12	2,850,674.28	2,077,799.95	512,904.24	233,727.79	90,927.68		5,778,564.06	(3,012,098.81)	65.7%
EXPENDITURES AND RESERVES													
Projects:													
50066-PBSD Landscape Improvement	250,000.00	276,031.38	16,088.00	5,040.00	-	34,200.00	-	-	9,345.00		48,585.00	211,358.38	23.4%
50103-PBSD Signage	150,000.00	395,190.63	310,738.72	-	-	-	-	-	4,252.00		4,252.00	80,199.91	79.7%
50126-Beach Renourishment	3,878,100.00	4,629,781.58	423,814.32	17.00	198,000.00	36,543.18	1,906,937.49	666,754.60	646,658.36		3,454,910.63	751,056.63	83.8%
50158-PBSD Roadway Safety	100,000.00	110,959.34	9,598.50	-	-	-	-	-	11,010.00		11,010.00	90,350.84	18.6%
50178-Sidewalk Maintenance/Enhancement	-	18,104.57	18,104.57	-	-	-	-	-	-		-	-	100.0%
50211-PBSD OPS BLD	478,700.00	786,597.75	460,378.08	11,728.48	27,776.40	67,652.02	12,554.11	69,909.83	3,526.34		193,147.18	133,072.49	83.1%
50212-PBSD PH1-SW	-	281,247.81	252,826.01	-	17,500.00	(15,453.50)	-	17,500.00	-		19,546.50	8,875.30	96.8%
50272-Streetlight Maint.	-	172,123.52	104,026.49	-	37,106.74	-	-	12,314.48	-		49,421.22	18,675.81	89.1%
50307-PB Drain/Pipe Maint.	500,000.00	628,121.80	557,888.00	-	34,259.50	-	-	-	-		34,259.50	35,974.30	
51026-PBSD Lake Bank Restoration	400,000.00	576,195.49	1,060.28	92,604.00	-	25,439.72	-	-	-		118,043.72	457,091.49	20.7%
Total expenditures	5,756,800.00	7,874,353.87	2,154,522.97	109,389.48	314,642.64	148,381.42	1,919,491.60	766,478.91	674,791.70		3,933,175.75	1,786,655.15	49.9%
Transfers out	883,500.00	916,309.00	-	14,600.00	85,243.76	552,101.59	16,970.22	16,044.59	14,268.53		699,228.69	217,080.31	76.3%
Total expenditures	6,640,300.00	8,790,662.87	2,154,522.97	123,989.48	399,886.40	700,483.01	1,936,461.82	782,523.50	689,060.23		4,632,404.44	2,003,735.46	52.7%
Budgeted reserves													
998900-Reserve for Proj	-	-	-	-	-		-	-	-		-	-	
993000-Reserve for capital outlay	-	-	-	-	-	-	-	-	-		-	-	
992090-Reserve for sinking fund	-	-	-	-	-	-	-	-	-		-	-	
991700-Reserve for disaster relief	-	-	-	-	-	-	-	-	-		-	-	
Total reserves	-	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Total expenditures + reserves	6,640,300.00	8,790,662.87	2,154,522.97	123,989.48	399,886.40	700,483.01	1,936,461.82	782,523.50	689,060.23		4,632,404.44	2,003,735.46	77.2%
EXCESS OF REVENUE OVER EXPENDITURES	-	-		(111,459.36)	2,450,787.88	1,377,316.94	(1,423,557.58)	(548,795.71)	(598,132.55)		1,146,159.62		

3,572,873.81	Carryforward as of 9/30/25
4,719,033.43	Fund Balance as of 03/31/2026
4,630,000.00	Commercial Paper loan

PELICAN BAY
INCOME STATEMENT
CLAM BAY CAPITAL PROJECT FUND - 3040000000
Mar 31, 2026
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	Apr	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	268,100.00	268,100.00	-	-	133,328.60	84,655.38	11,185.79	9,953.23	4,264.33		243,387.33	(24,712.67)	90.8%
Interest	6,000.00	6,000.00	-	619.05	748.61	712.59	759.40	1,082.64	-		3,922.29	(2,077.71)	65.4%
Transfer In	-	32,809.00	-	-	-	-	-	-	-		-	(32,809.00)	0.0%
Negative 5% of estimated revenue	(13,800.00)	(13,800.00)	-	-	-	-	-	-	-		-	13,800.00	0.0%
Budgeted carryforward	29,300.00	154,525.79	-	-	-	-	-	-	-		-	(154,525.79)	
Total revenues + carryforward	289,600.00	447,634.79	-	619.05	134,077.21	85,367.97	11,945.19	11,035.87	4,264.33		247,309.62	(200,325.17)	55.2%
EXPENDITURES AND RESERVES													
Projects:													
51100-Clam Bay Restoration	275,000.00	433,034.79	260,238.50	36,527.75	12,915.00	5,843.13	61,080.00	-	19,551.00		135,916.88	36,879.41	91.5%
Total operating	275,000.00	433,034.79	260,238.50	36,527.75	12,915.00	5,843.13	61,080.00	-	19,551.00		135,916.88	36,879.41	91.5%
Transfers out	14,600.00	14,600.00	-	-	4,315.89	1,693.06	223.71	199.06	85.28		6,517.00	8,083.00	44.6%
Total expenditures	289,600.00	447,634.79	260,238.50	36,527.75	17,230.89	7,536.19	61,303.71	199.06	19,636.28		142,433.88	44,962.41	90.0%
Budgeted reserves													
991000-Reserve for contingencies	-	-	-	-	-	-	-	-	-		-	-	
998000-Reserve for cash	-	-	-	-	-	-	-	-	-		-	-	
Total reserves	-	-	-	-	-	-	-	-	-				
Total expenditures + reserves	289,600.00	447,634.79	260,238.50	36,527.75	17,230.89	7,536.19	61,303.71	199.06	19,636.28		142,433.88	44,962.41	90.0%
EXCESS OF REVENUE OVER EXPENDITURES	-	-		(35,908.70)	116,846.32	77,831.78	(49,358.52)	10,836.81	(15,371.95)		104,875.74		

179,389.05	Carryforward as of 9/30/25
284,264.79	Fund Balance as of 03/31/2026
-	

PELICAN BAY
INCOME STATEMENT
COMMERCIAL PAPER - 3042000000
Mar 31, 2026
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	ar	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD												
Loan Proceeds	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Interest			-	1,154.30	1,313.55	906.56	821.59	1,677.07		5,873.07	5,873.07	#DIV/0!
Budgeted carryforward	-	-	-	-	-	-	-	-		-	-	#DIV/0!
		-	-	-	-	-	-	-		-	-	#DIV/0!
			-	-	-	-	-	-		-	-	
Total revenues + carryforward	-	-	-	1,154.30	1,313.55	906.56	821.59	1,677.07		5,873.07	5,873.07	#DIV/0!
EXPENDITURES AND RESERVES												
Projects:												
50212-Pelican Bay Sidewalk Improvements Phase 2		-	-	-	-	-	-	-		-	-	#DIV/0!
Total Expenditure	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Transfers out	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Total expenditures	-	-	-	-	-	-	-	-		-	-	#DIV/0!
Budgeted reserves												
993000-Reserve for capital	-	-	-	-	-	-	-	-		-	-	
Total reserves	-	-		-	-	-	-	-				
Total expenditures + reserves	-	-	-	-	-	-	-	-		-	-	#DIV/0!
EXCESS OF REVENUE OVER EXPENDITURES	-	-		1,154.30	1,313.55	906.56	821.59	1,677.07		5,873.07		

36,130.72	Carryforward as of 9/30/25
42,003.79	Fund Balance as of 03/31/2026
-	

HUMISTON & MOORE ENGINEERS
COASTAL ENGINEERING DESIGN AND PERMITTING
"Restoring Beaches as Natural Coastal Systems"



January 21, 2026

Lisa Jacob
Pelican Bay Services
801 Laurel Oak Dr, Ste 102
Naples, FL 34108

RE: CLAM BAY MODEL SCOPE OF SERVICES - Humiston & Moore Engineers
Clam Pass Hydrodynamic and Inlet Stability modeling services

Dear Ms. Jacob;

Humiston & Moore Engineers (ENGINEER) prepared this Scope of work to prepare hydrodynamic modeling and flushing analysis in support of PBSD efforts to evaluate Clam Pass/ Clam Bay management and potential improvements. Humiston & Moore Engineers conducted hydrodynamic modeling and analysis for the Clam Bay system in 2013, and this scope of work will provide an updated model with additional detailed modeling to assess inlet stability and water quality improvements.

The following tasks list the scope of services (SOC) for the numerical modeling of Clam Pass and Clam Bay. This modeling effort will include compiling available data and developing an updated hydrodynamic model for the pass and bay system. The updated model will provide assessment of the current dredging template and potential alternatives aimed to improve inlet stability and flow through the bay system; the numerical model prepared under this SOC will evaluate the effects of alternative Pass dredging on hydrodynamics, sediment transport and system flushing. The detailed proposed SOC is presented below.

1.0 Task 1 - Background Review & Model Setup

Compile Existing Data and supplement with additional topographic, bathymetric, and environmental resource data as necessary:

ENGINEER will review and compile recent topographic, bathymetric data and benthic environmental resources. The data may include inlet surveys from monitoring and construction projects, and also available detailed NOAA LIDAR data. Additionally, the data review will include hydrodynamic data collection including measured water levels from available tide stations and available offshore wave data from USACE. The data compiled will be used to generate an up-to-date bathymetric grid and set up the numerical model.

Data collection, including:

- Inlet bathymetry will be conducted by Park Coastal Surveying, LLC,
- Flow measurements within inlet sections A, B, and C will be conducted W&R Solutions,

2.0 Task 2 – Circulation Modeling & Analysis

2.1 Local Inlet and Coastal Process Modeling: The UASCE Army Corp SMS modeling suite including RMA and CMS models will be used to assess the coastal processes and tidal flow and sand transport systems within Clam Bay, Calm Pass and Adjacent beaches. The models used will range from high resolution models in time and space for local areas to large-scale, long-term system models. Detailed high-resolution models with very small-time steps will be used to analyze the interaction of waves and currents and the nearshore sediment transport regime for the existing conditions (current dredge template). Large scale models will assess the tidal circulation and flow patterns throughout the entire system

2.2 Local Inlet and Coastal Process Modeling for alternative dredge template: The numerical model prepared under Task 2.1 will be updated with potential alternatives to the authorized dredge template. The model results will then be compared with the model results for the existing dredge template to assess the effects of the alternative dredge on the system. This task will include simulations of the existing and 2 design alternatives for the dredging template.

2.3 W&R Model Review and Inlet Stability Analysis: W&R Solutions will provide technical support and independent review of modeling results.

3.0 Task 3 – Flushing Model & Analysis

3.1 Flushing Analysis: A flushing analysis will be performed for the south part of Outer Clam Bay to evaluate the flushing capacity near the south end of the system and potential water quality improvements for each alternative with comparison to existing conditions. The coastal flushing analysis will be performed using RMA2 and RMA4 models, developed by USACE Engineering Research Development Center (ERDC). RMA2 is a hydrodynamic model which simulates water level and velocities across the project area. RMA4 uses the hydrodynamic solution file from RMA2 to evaluate an introduced contaminant, and its concentration changes over time. The flushing modeling runs will simulate the flushing of a conservative constituent released at select location at the south part of the system, (a conservative constituent is one that doesn't go through chemical or biological transformation). The model computes the concentration change over time at the site due to the amount of released constituent, the ambient concentration, local hydrodynamic flushing, mixing, and diffusion. The calculated concentration change over time will be analyzed at selected observation points. A comparison of the efficiency of the flushing will be provided by the elapsed time to reach the DEP criteria of 10% of the maximum concentration at a given location for existing and alternative configuration.

4.0 Task 4 – Peer review, Report Presentations and Public Meetings

A Draft report will be prepared to present a summary of the work prepared. The findings from the numerical modeling analysis will be presented along with recommendations. The draft report will be presented to the Clam Bay Committee for discussions and feedback prior to preparing a final report and recommendations.

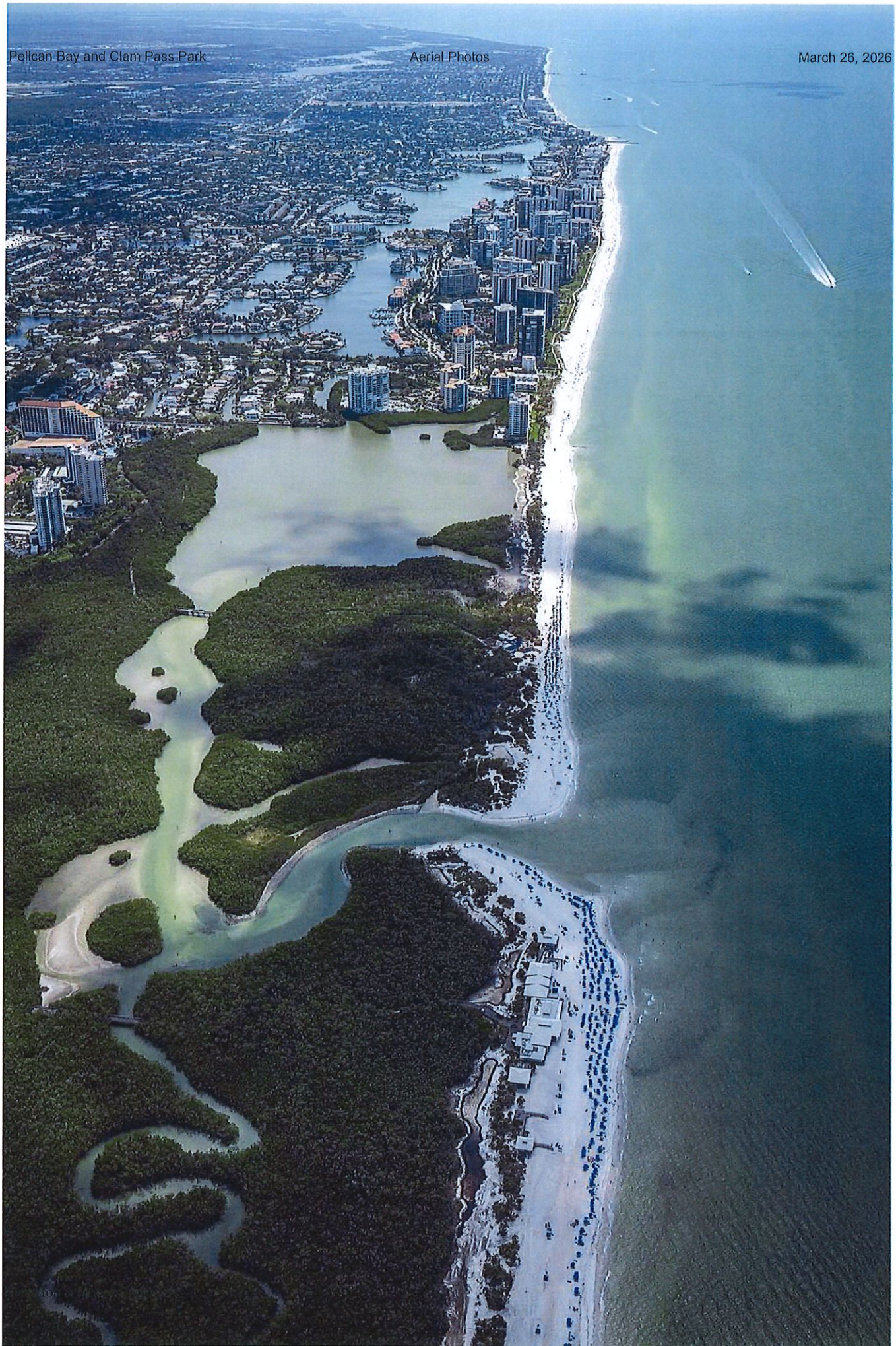
Final Report

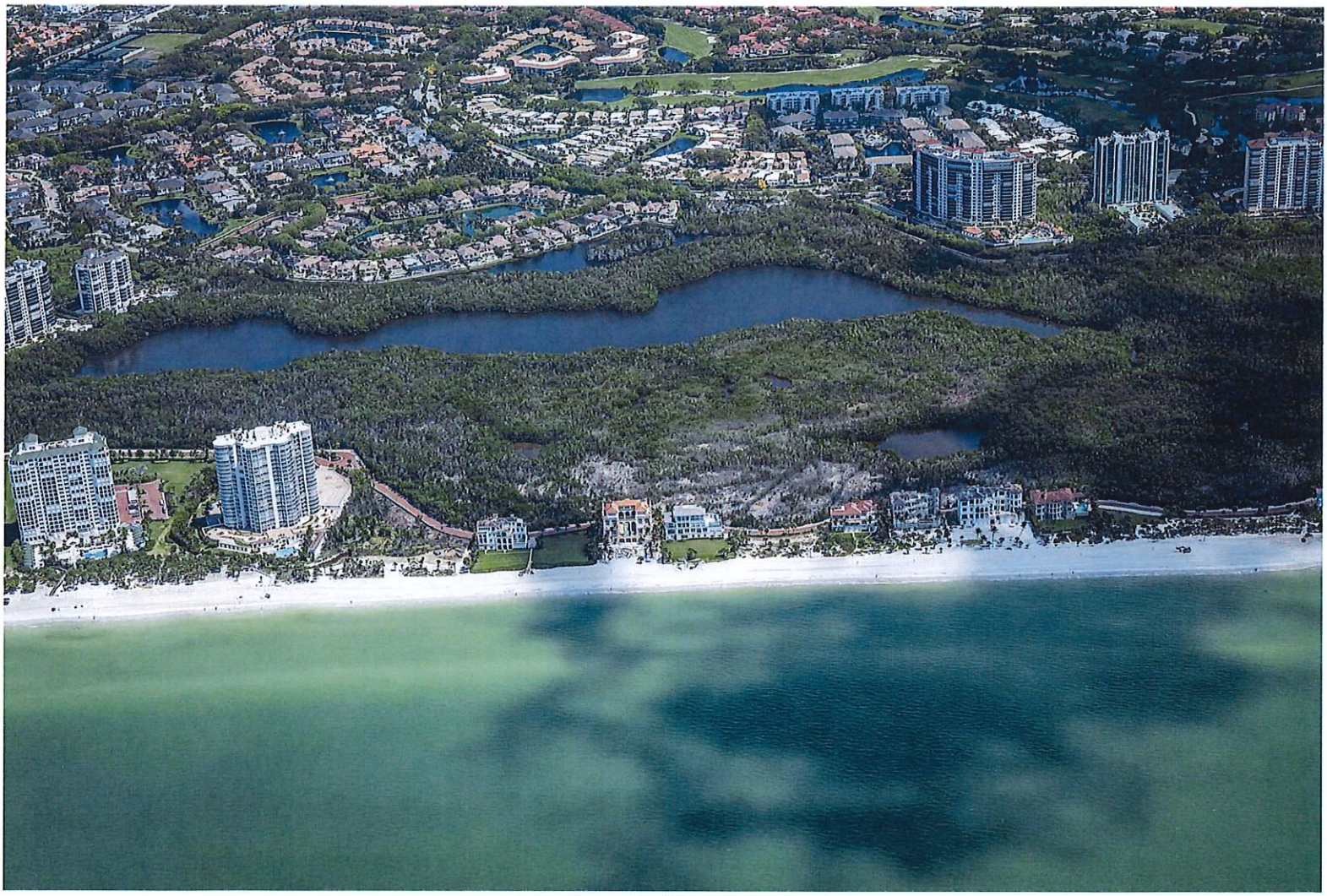
Sincerely yours,

HUMISTON & MOORE ENGINEERS

Digitally signed by MOHAMED ABDEL MONEIM DABEES
Date: 2026.01.21 17:42:02 -05'00'

Mohamed A. Dabees, Ph.D., P.E.
Vice President





Barbara Shea

Subject: FW: Interest in PBSD Committees

From: Joseph Chicurel <jchicurel@gmail.com>
Sent: Tuesday, March 17, 2026 10:37 AM
To: Barbara Shea <Barbara.Shea@collier.gov>
Subject: Re: Interest in PBSD Committees

Hi Barbara,
I would like to be a member of the Landscape & Safety Cte.

Thanks, Dr.C

Sent from my iPhone

On Mar 17, 2026, at 10:17 AM, Barbara Shea <Barbara.Shea@collier.gov> wrote:

Good Morning,

The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.

Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.

Thank you,
Barbara

Barbara Shea
Administrative Support Specialist II
Pelican Bay Services

Office:239-252-1355

801 Laurel Oak Drive, Suite 102
Naples, Florida 34108
Barbara.Shea@collier.gov

<CountyLogo-FullColor 41b4-9162-fbb16a

<Facebook_0522f546-f15590a3def

<Instagram_a8da4774-20e69b3b605

<X-Twitter_8d678efc-7fbab1003b0

My email address has changed. Effective immediately, please update your contact list to use this new address: Barbara.Shea@collier.gov

Barbara Shea

From: David Cook <merlincdc@gmail.com>
Sent: Tuesday, March 17, 2026 12:09 PM
To: Barbara Shea
Cc: Michael Rodburg; Cindy Polke; Bob Lufkin (boblufkin@gmail.com); Greg Stone; Michael J. Weir (mwweir@aol.com); Joe Chicurel (jchicurel@gmail.com); Nicolas Fabregas (nfabregas@watersideshops.com); Jacob Damouni; Trent Waterhouse; Brian Stevens; Michael and Rosalie Johnson-Fogg
Subject: Re: Interest in PBSD Committees

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Barbara -
Thank you for your note and I am certainly looking forward to being appointed to the board.
I believe that I can make the best contribution to the PBSD by being on the Finance Committee.
And, yes, I would be happy to Chair the Committee, if asked to do so.
As a reminder, I am a numbers guys, a retired commercial banker, and served as the Treasurer of the Foundation for three years.
Thanks for asking
Have a great day
Dave

On Tue, Mar 17, 2026 at 10:17 AM Barbara Shea <Barbara.Shea@collier.gov> wrote:

> Good Morning,
>
> The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.
>
> Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.
>
> Thank you,
>
> Barbara

Barbara Shea

From: Nick Fabregas <nfabregas@watersideshops.com>
Sent: Tuesday, March 17, 2026 10:20 AM
To: Barbara Shea
Subject: RE: Interest in PBSD Committees

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Good morning Barbara,

I would be interested I the Landscape & Safety, and Budget committees. I would not be interested in chairing any of them.

Thank you.

Nick

From: Barbara Shea <Barbara.Shea@collier.gov>
Sent: Tuesday, March 17, 2026 10:18 AM
To: Michael Rodburg <mrodburg@gmail.com>; Cindy Polke <cindypolke@gmail.com>; Bob Lufkin (boblufkin@gmail.com) <boblufkin@gmail.com>; Greg Stone <aussiestone@me.com>; Michael J. Weir (mwweir@aol.com) <mwweir@aol.com>; Joe Chicurel (jchicurel@gmail.com) <jchicurel@gmail.com>; Nick Fabregas <nfabregas@watersideshops.com>; Jacob Damouni <jdamouni@naplesgrande.com>; David Cook (merlincdc@gmail.com) <merlincdc@gmail.com>; Trent Waterhouse <trent.pbsd@gmail.com>; Brian Stevens <bstevens5280@gmail.com>
Cc: Michael and Rosalie Johnson-Fogg <johnson-fogg@att.net>
Subject: Interest in PBSD Committees

CAUTION: This email originated from outside of Waterside Shops. Do not click links or open attachments unless you know the content is safe.

Good Morning,

The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.

Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.

Thank you,
Barbara

Barbara Shea

From: Robert LUFKIN <boblufkin@gmail.com>
Sent: Tuesday, March 17, 2026 1:17 PM
To: Barbara Shea
Subject: Re: Interest in PBSD Committees

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

As a CPA I think I could add value to the Budget Committee.

Bob Lufkin
boblufkin@gmail.com

On Tue, Mar 17, 2026 at 10:17 AM Barbara Shea <Barbara.Shea@collier.gov> wrote:

> Good Morning,
>
> The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.
>
> Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.
>
> Thank you,
>
> Barbara

Barbara Shea
Administrative Support Specialist II
Pelican Bay Services

Office:239-252-1355

Collier Cour

Barbara Shea

From: Cindy Polke <cindypolke@gmail.com>
Sent: Tuesday, March 17, 2026 10:56 AM
To: Barbara Shea
Subject: Re: Interest in PBSD Committees

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Barbara,

Please send the respective Chairs, my interest in serving the following committees.

Michael Rodburg, Clam Bay Committee Chair

I would like to express my continued interest in serving on the Clam Bay Committee. Through my involvement, I have developed a strong understanding of the complex issues affecting Clam Bay and believe I contribute positively by offering thoughtful, research-based perspectives and sound judgment in the development of the Clam Bay management plan.

Greg Stone, Landscape Committee Chair

I am interested in serving on the Landscape Committee. I have a deep appreciation for landscape design and have studied both native and non-native Florida plant species. Having lived in Pelican Bay for over 13 years, I am very familiar with the community's overall landscape and have advocated for the development of a professionally designed, comprehensive landscape master plan to guide future improvements.

Michael Fogg, Budget Committee Chair

I would welcome the opportunity to serve on the Budget Committee. As a former CPA, I bring financial expertise and a disciplined, analytical approach that I believe would add value to the budgeting process.

Thank you for your time and consideration. I would be honored to continue contributing to the community in these capacities.

Sincerely,

Cindy Polke

On Tue, Mar 17, 2026 at 10:17 AM Barbara Shea <Barbara.Shea@collier.gov> wrote:

> Good Morning,

Barbara Shea

From: Michael Rodburg <mrodburg@gmail.com>
Sent: Tuesday, March 17, 2026 12:03 PM
To: Barbara Shea
Subject: Re: Interest in PBSD Committees

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

I will serve (if the Chairman wants me to) on the Clam Bay Committee and, if chair of Clam Bay, on the Budget Committee; in addition, I will serve on the Water Management Committee, if asked.

On Tue, Mar 17, 2026 at 10:17 AM Barbara Shea <Barbara.Shea@collier.gov> wrote:

> Good Morning,
>
> The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.
>
> Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.
>
> Thank you,
>
> Barbara

Barbara Shea
Administrative Support Specialist II
Pelican Bay Services

Office:239-252-1355

801 Laurel Oak Drive, Suite 102
Naples, Florida 34108
Barbara.Shea@collier.gov

Collier Cour

My email address has changed. Effective immediately, please update your contact list to use this new address: Barbara.Shea@collier.gov

Barbara Shea

From: Brian Stevens <bstevens5280@gmail.com>
Sent: Tuesday, March 17, 2026 12:26 PM
To: Barbara Shea; 'Michael Rodburg'; 'Cindy Polke'; 'Bob Lufkin'; 'Greg Stone'; 'Michael J. Weir'; 'Joe Chicurel'; 'Nicolas Fabregas'; 'Jacob Damouni'; 'David Cook'; 'Trent Waterhouse'
Cc: 'Michael and Rosalie Johnson-Fogg'
Subject: RE: Interest in PBSD Committees

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Definitely Landscape as it fits well with the DRC….also Clam Bay as this is a priority for the Foundation…thanks.

From: Barbara Shea [mailto:Barbara.Shea@collier.gov]
Sent: Tuesday, March 17, 2026 10:18 AM
To: Michael Rodburg; Cindy Polke; Bob Lufkin (boblufkin@gmail.com); Greg Stone; Michael J. Weir (mwweir@aol.com); Joe Chicurel (jchicurel@gmail.com); Nicolas Fabregas (nfabregas@watersideshops.com); Jacob Damouni; David Cook (merlincdc@gmail.com); Trent Waterhouse; Brian Stevens
Cc: Michael and Rosalie Johnson-Fogg
Subject: Interest in PBSD Committees

Good Morning,

The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.

Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.

Thank you,
Barbara

Barbara Shea
Administrative Support Specialist II
Pelican Bay Services

Office:239-252-1355

801 Laurel Oak Drive, Suite 102
Naples, Florida 34108
Barbara.Shea@collier.gov

Collier Coun

My email address has changed. Effective immediately, please update your contact list to use this new address: Barbara.Shea@collier.gov

Barbara Shea

Subject: FW: Interest in PBSD Committees

From: Greg Stone <aussiestone@me.com>
Sent: Tuesday, March 17, 2026 10:21 AM
To: Barbara Shea <Barbara.Shea@collier.gov>
Subject: Re: Interest in PBSD Committees

I am happy with my current assignments, Budget and Landscape & Safety, and am happy to Chair the L&S Cmte.

Thank you!

Happy St Patrick's Day.

Sincerely,

Greg Stone.

On Mar 17, 2026, at 3:17 PM, Barbara Shea <Barbara.Shea@collier.gov> wrote:

Good Morning,

The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.

Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.

Thank you,
Barbara

Barbara Shea
Administrative Support Specialist II
Pelican Bay Services

Office:239-252-1355

801 Laurel Oak Drive, Suite 102
Naples, Florida 34108
Barbara.Shea@collier.gov

<CountyLogo-FullColor 41b4-9162-fbb16a

<Facebook_0522f546-f15590a3def

<Instagram_a8da4774-20e69b3b60

<X-Twitter_8d678efc-7fbab1003b0

Barbara Shea

From: Trent Waterhouse <trent.pbsd@gmail.com>
Sent: Tuesday, March 17, 2026 12:42 PM
To: Barbara Shea
Cc: Michael Rodburg; Cindy Polke; Bob Lufkin (boblufkin@gmail.com); Greg Stone; Michael J. Weir (mwweir@aol.com); Joe Chicurel (jchicurel@gmail.com); Nicolas Fabregas (nfabregas@watersideshops.com); Jacob Damouni; David Cook (merlincdc@gmail.com); Brian Stevens; Michael and Rosalie Johnson-Fogg
Subject: Re: Interest in PBSD Committees

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

My preference is to serve on the Clam Bay committee based on my existing relationships with BOCC, CAC/CZM, Naples City Council, Seagate, Naples Cay, and PBF staff.
I am also happy to serve on the Water Management Committee based on those same relationships.
I welcome the opportunity to Chair either committee.

THANKS

Trent Waterhouse | 6080 Pelican Bay Blvd Suite 102 Naples, FL 34108

trent.pbsd@gmail.com | Office: 623-551-3031 | Mobile: 623-523-1672

On Tue, Mar 17, 2026 at 10:17 AM Barbara Shea <Barbara.Shea@collier.gov> wrote:

> Good Morning,
>
> The PBSD Board has 4 committees: Clam Bay, Water Management, Landscape & Safety, and Budget. As the makeup of the board changes every year on April 1, we ask board members to let us know which committees they would like to serve on. The Chair ultimately makes the decision of which board members will serve on each committee for the next year. Please let me know which committees you would like to serve on, and also, whether you would be prepared to chair any of these committees.
>
> Dave Cook, Trent Waterhouse, Brian Stevens, and Jacob Damouni: Your responses are subject to the approval of your appointment by the BCC on March 24.
>
> Thank you,
>
> Barbara

Barbara Shea

From: Barbara Shea
Sent: Thursday, March 19, 2026 1:58 PM
To: Barbara Shea
Subject: Committee interest from Michael Weir

I am interested in serving on the Landscape & Safety Committee and Water Management Committee (and would Chair this committee if appointed).

Michael Weir

Barbara Shea
Administrative Support Specialist II
Pelican Bay Services

Office:239-252-1355

801 Laurel Oak Drive, Suite 102
Naples, Florida 34108
Barbara.Shea@collier.gov

Collier Coun

My email address has changed. Effective immediately, please update your contact list to use this new address: Barbara.Shea@collier.gov

Under Florida Law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by telephone or in writing.

Barbara Shea

Subject: FW: Interest in PBSD Chair or Vice Chair

From: Cindy Polke <cindypolke@gmail.com>
Sent: Monday, March 30, 2026 7:01 PM
To: Barbara Shea <Barbara.Shea@collier.gov>
Subject: Re: Interest in PBSD Chair or Vice Chair

I would be interested in
Vice Chair of PBSD Board
Chair of Landscape Committee
Chair of Clam Bay Committer

On Mon, Mar 30, 2026 at 2:54 PM Barbara Shea <Barbara.Shea@collier.gov> wrote:

> Dear PBSD Board,
>
> Please let me know if you are interested in the position of Chair or Vice Chair of the PBSD Board. A vote will be taken for these positions at the April 8 board meeting.
>
> Thank you,
>
> Barbara

Barbara Shea
Administrative Support Specialist II
Pelican Bay Services

Office:239-252-1355

801 Laurel Oak Drive, Suite 102
Naples, Florida 34108
Barbara.Shea@collier.gov

Collier Cour

My email address has changed. Effective immediately, please update your contact list to use this new address: Barbara.Shea@collier.gov

Under Florida Law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by telephone or in writing.