

APPLICATION REQUIREMENTS – Water Feature**PRWF**

For 1&2 Family, Multi-Family, and Commercial

Submittal Requirements

The submittal items below must have documents submitted for review as required by the scope of work.

- **Construction Plans:** Plans reflecting the scope of work, signed and sealed, if applicable.
- **Site Planning Document:** A proposed site plan. The plan shall identify: The location of the proposed building, the elevation of the crown of the road, Flood Zone, FEMA's Base Flood Elevation, and proposed finished floor elevation.
 - This document may need to be certified if new impervious area is over 400 sq ft and not older than 6 months, signed and sealed by a licensed Florida professional surveyor and mapper, architect or engineer, showing property lines, setbacks, easements, water bodies, and all existing and proposed structures.
 - If on septic: Please show distance of proposed structure to septic. Per 62-6.005(2) F.A.C., must be at least 5 feet away.

Additional Submittal Requirements

Additional submittal items and documents may be required based on information provided and scope of work.

- **Owner-Builder Application:** For owners of property when acting as their own contractor and providing direct, onsite supervision themselves of all work not performed by licensed contractors. Document must be signed in person and notarized by Collier County Growth Management staff.
- **Private Provider Package:** Required if a Private Provider is performing inspections or plan review.
- **Storm Water Plan:** Required on lots with 1 & 2 Family dwellings, with the following exceptions:
 - Lots located in the Rural Agricultural (A) Zoning district outside the Immokalee Urban Area Overlay district and outside the coastal urban designated area as established in the Future Land Use Map; and
 - Lots that have received a Surface Water Management or Environmental Resource Protection permit from the South Florida Water Management District.

Information Required for Permit Application

The following questions will be asked on the portal when applying for a permit.

Select: Building, Remodel & Accessory Permits

Application Type

Choose the application type: **Water Feature**

Please categorize the nature of the work being done: *Addition, Alteration/Remodel, New Construction*

Please describe the work being done: *(enter scope of work)*

Building Use: *1-2 Family, Business, Institutional/Civic, Mixed-Use, Multi-Family, Transient Lodging*

Is this a private provider inspection?

Is this a private provider review?

Is the property owner doing the work?

Business Name:

Related to a Natural Disaster?

Is the home in a residential subdivision? *(1-2 Family only)*

Waiver of review time limits:

Are you applying as a Design Professional?

Are you applying as a State Park, Habitat for Humanity, or Chickee Builder contact?

Permit Type

Water Feature

Work Items

Declared Construction Cost for this scope of work

Work Items (select as applicable): *Water Feature*

Location

Address location: *(enter street address or parcel)*

Contacts

Select Primary Contractor: *(only active contractors will show)*

Select Qualifier:

Select any subcontractors needed *(electrical, plumbing, mechanical, roof, septic)*

****Please ensure to generate your permit application summary page once you have successfully submitted your application for your records.****

Helpful Guides

- [Register on the portal](#)
- [Adding an address to a permit: Address Picker](#)
- [Adding a Contractor and Qualifier to Contacts](#)
- [Applying for a Building Application](#)