MINUTES OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE MEETING

Naples, Florida
October 7, 2026

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee and Collier County, having conducted business herein, met on this date at 3:00 PM in REGULAR SESSION at the Collier County Growth Management Community Department Building, Conference Room #609/610, 2800 N. Horseshoe Dr., Naples, Florida, 34102 with the following members present:

Chairman:	William J. Varian
Vice Chairman:	Blair Foley
	James Boughton
	Clay Brooker
	Jeffrey Curl - EXCUSED
	Laura Spurgeon DeJohn
	John English
	Marco Espinar
	Norm Gentry
	Nicholas Kouloheras
	Mark McLean
	Chris Mitchell
	Robert Mulhere
	Gary Hains – AHAC (Non-voting)
	Jeremy Sterk
	Mario Valle - EXCUSED

ALSO PRESENT:
Mike Bosi, Director, Zoning, GMCD
Cormac Giblin, Director, Housing Policy & Economic Development Division, GMCD
Jaime Cook, Director, Development Review, GMCD
Evelyn Trimino, Director, Operations & Regulatory Management, GMCD
Robert Moore, Manager, GMCD Designee for Building Review & Permitting Division, GMCD
Bryan Horbel , Captain, North Collier Fire Review
Stephen Sarabia, Supervisor, Public Utilities Engineering & Project Management, PUD
Matthew Thomas, P.E., Manager, Transportation Planning, Transportation Engineering Division
Alexander Showalter, Planner III, Zoning, GMCD

Heather Cartwright-Yilmaz, Management Analyst / Staff Liaison, GMCD

Any person who decides to appeal a decision of This Board you will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, neither Collier County nor This Board shall be responsible for providing this Record.

1. **CALL TO ORDER – Chairman William Varian**
   Development Service Advisory Committee, Wednesday, October 7th, 2026, was called to order at 3:00 PM.

2. **APPROVAL OF AGENDA**
   Motion to approve- Blair Foley
   Motion Seconded- Robert Mulhere
   Motion passed unanimously

3. **APPROVAL OF MINUTES**
   a. DSAC Utility Subcommittee: 09.02.2026
   Motion to approve- James Boughton
   Motion Seconded- Robert Mulhere
   Motion passed unanimously

4. **PUBLIC SPEAKERS**
   None

5. **STAFF ANNOUNCEMENTS**

   a. **Zoning Division – [Mike Bosi, Director]**
      - Lower number of petitions scheduled this fall
      - Staff announce the retirement of Planner III, Nancy Gundlach

   b. **Community Planning & Resiliency Division – [Christopher Mason, Director]**
      Not present

   c. **Housing Policy & Economic Development Division – [Cormac Giblin, Director]**
      - Last week was the end of the 2026 fiscal year.
      - The board approved 2,073 new affordable housing units.
      - 2,474 active jobs from economic development agreements
      - 5,556 new business tax receipts were recorded

   d. **Development Review Division – [Jaime Cook, Senior Director, Development Review]**
      - Alma, who was doing right-of-way permitting, has moved to the city view process improvement team.
      - Interviews have already been done for the residential right-of-way reviewer, and a candidate has been selected.
      - Interviews are currently underway for a second transportation reviewer.

e. **Operations & Regulatory Mgmt. Division – [Evelyn Trimino, Director, Operations & Regulatory Management]**
   - A second meeting with HR was held to incorporate the Alpha Omega pay study into the pay classification.
   - The Planning Tech I position is vacant. Interviews have gone underway for Planning Tech II position.
   - **Routing permits:** 10 (current day).
   - **Intake permits:** 6 (working on previous day).
   - Update on the building fee study: evaluations are currently underway.

f. **Building Review & Permitting Division – [Robert Moore, Manager, Building Review & Permitting]**
   - **Plan Review Queue:**
     - Residential: 187
     - Structural: 177
     - Plumbing: 70
     - Electrical: under 20
     - Mechanical: under 20

g. **Collier County Fire Review – [Michael Cruz, Captain]**
   Not Present

h. **North Collier Fire Review – [Bryan Horbel, Captain]**
   - New Construction Inspections: 1400
   - Plan Reviews: 677 (2-day turnaround)
   - Planning Reviews: 53 (less 2-day turnaround)

i. **Code Enforcement Division – [Thomas Iandimarino, Director]**
   Not Present

j. **Public Utilities Department – [Stephen Sarabia, Supervisor, Public Utilities Engineering & Project Management, PUD]**
   - No significant updates since the last meeting.

k. **Transportation Engineering Division – [Matthew Thomas, P.E., Manager, Transportation Planning]**
   - Pine Ridge & Livingston Jughandle Project Update: 60% design completed, expected to be 100% completed by January 2027.
   - FPL relocation agreement is going to the board in December; construction is anticipated to begin in fall 2027.
   - Oaks Boulevard roundabout Update: Plans are expected to be completed by the end of the year.
   - Vanderbilt Beach Road widening project started in July and is expected to be completed by July 2028.
   - Immokalee Road and Oil Well Road turn lane widening project is anticipated to start construction in November.
   - Recreational Lane project: project duration will take about 90 days.

6. **NEW BUSINESS**

a. DSAC Vacancy: Review and Vote
   i. Gary Hains Category: AHAC Representative (non-voting)
   Motion for appointment- Clay Brooker
   Motion Seconded- Laura Spurgeon DeJohn
   Motion passed unanimously

Alexander Showalter, Planner III, Zoning, GMCD

b. PL20260006707 - Private Schools – LDCA
   Motion to approve- Mark McLean Motion
   Seconded- Blair Foley
   Motion passed unanimously

Alexander Showalter, Planner III, Zoning, GMCD

c. PL20260010855 - Official Interpretations – LDCA
   Motion to approve- Robert Mulhere
   Motion Seconded- Mark McLean
   Motion passed unanimously

7. **OLD BUSINESS**
   None

8. **COMMITTEE MEMBER COMMENTS**
   None

9. **ADJOURN**
   Motion to adjourn- William J. Varian
   Motion Seconded- Mark McLean
   Motion to adjourn passed unanimously

FUTURE MEETING DATES:
November 04, 2026 – 3:00 PM
December 02, 2026 – 3:00 PM
January 06, 2026 – 3:00 PM (TBD)

There being no further business for the good of the county, the meeting was adjourned at 3:19 PM.

COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE



William Varian, Chairman

These minutes were approved by the Committee/Chairman on 11/4/26,
(check one) as submitted ✓ or as amended _____.