

## ADMINISTRATIVE VARIANCE FOR DOCK CONSTRUCTION

### LDC section 5.03.06 C

Check here if pursuant to LDC 5.03.06 C.2, on manmade waterways less than 100 feet in width, where the actual waterway has receded from the platted waterfront property line.

Check here if pursuant to LDC 5.03.06 C.3, on manmade canals 60 feet wide or less, which are not reinforced by a seawall or bulkhead.

## APPLICANT CONTACT INFORMATION

Name of Property Owner(s): \_\_\_\_\_

Name of Applicant if different than owner: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Name of Agent: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## PROPERTY INFORMATION

Provide a detailed legal description of the property covered by the application: (If space is inadequate, attach on separate page)

Subject Property Address: \_\_\_\_\_ Property ID Number: \_\_\_\_\_

Section/Township/Range: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Subdivision: \_\_\_\_\_ Plat Book: \_\_\_\_\_ Page #: \_\_\_\_\_

Unit: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Current Zoning and Land Use of subject property: \_\_\_\_\_

**NARRATIVE DESCRIPTION OF PROJECT** (indicate extent of work, new dock, replacement, addition to existing facility, any other pertinent information) *(form field allows for multiple lines)*

Effective January 9, 2002, in accordance with Ordinance 02-03, the Land Development was amended to allow measurement of dock protrusion to be taken from the Mean High Water (MHW) line rather than the most restrictive point on certain waterways and under certain circumstances.

On manmade waterways under 100 feet wide, where the actual waterway has receded from the platted waterfront property line, measurement may be taken from MHW, provided that:

1. The applicant provides a signed, sealed survey no more than 60 days old, showing location of MHW on either side of the waterway as well as any dock facility, on the subject property and on the property on the opposite side of the waterway;
2. The applicant submits a drawing based on this survey, showing that the proposed dock protrudes no more than 25% of the waterway width and at least 50% of the width is clear for navigation;
3. The applicant submits an application including a narrative description of the project; and
4. The applicant submits assessed fees made out to the Board of County Commissioners for the administrative variance fee.

On manmade canals 60 feet wide or less, which are not reinforced by a seawall or bulkhead, the same requirements listed above apply, except that the dock may protrude 33% of the width of the waterway or twenty (20) feet into waterway, whichever is lesser, and at least 33% of the waterway width is clear for navigation.

In order to build the dock, once the administrative variance has been approved, the applicant will submit a copy of the approval letter, drawing.

### FEE REQUIREMENTS

☒ **Administrative Variance for Dock Construction fee:** \$1,000.00

☒ **Fire Code Plans Review Fee:** \$150.00

*All fees are collected at the time of application. Property Notification Letters, if required by the Land Development Code, will be invoiced after the petition is heard by the Board of County Commissioners.*

*As the authorized agent/applicant for this petition, I attest that all of the information indicated on this checklist is included in this submittal package. I understand that failure to include all necessary submittal information may result in the delay of processing this petition. \*Additional fee for the 5th and subsequent re-submittal will be assessed at 20% of the original fee.*

**\*The completed application, all required submittal materials, and fees shall be submitted**

**to: Growth Management Community Development Department | GMCD Portal:**

**<https://cvportal.colliercountyfl.gov/cityviewweb>**

**Questions? Email: [GMDClientServices@colliercountyfl.gov](mailto:GMDClientServices@colliercountyfl.gov)**

\_\_\_\_\_  
Signature of Petitioner or Agent

\_\_\_\_\_  
Printed named of signing party

\_\_\_\_\_  
Date