

Collier County Application for Historic Designation (HD)

Petition to Designate a Site, District, Structure, Building, or Property as Historically Significant
Pursuant to Land Development Code 2.03.07 E

APPLICANT CONTACT INFORMATION

Name of Property Owner (s): _____

Name of Applicant if different than owner: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____

E-Mail Address: _____

Name of Agent: _____

Firm: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____

LEGAL DESCRIPTION OF PROPERTY

Property I.D. Number _____ Address of Property _____

Section/Township/Range: ____/____/____

Subdivision: _____ Block: _____ Unit _____ Lot: _____

Plat Book _____ Page _____

EXISTING LAND USE OF PROPERTY

Please provide a brief description of the existing and historical land use and structures on the subject site and reference the attached designation criteria where applicable. (Attach additional page if necessary)

ADJACENT ZONING AND LAND USE

Provide brief descriptions of the surrounding land use and zoning designations.

DESIGNATION CRITERIA

The Designation of Historical/Archaeological Sites, Structures, Districts, Buildings and Properties as "Historically Significant" is authorized by Section 2.03.07.E of the Collier County Land Development Code (LDC). The recommendation of the Historic and Archaeological Preservation Board (HAPB) and the decision of the Board of County Commissioners will be based on the below listed criteria. Provided a detailed response, including any documentation or other resources, to each of the criteria, which is applicable to this petition. For consideration by the Board of County Commissioners, the petition need only meet one of the required criteria. However, a detailed response should be provided to any of the criteria, which appear relevant.

1. Association with distinctive elements of the cultural, social, ethnic, political, economic, scientific, religious, prehistoric and architectural history that have contributed to the pattern of history in the community, Collier County, the State of Florida or the nation; or
2. Association with the lives of persons significant in history; or embodiment of the distinctive characteristics of a type, period, method or materials of construction, or that possess high artistic values, quality of design and craftsmanship, or that represent an individual architect or builder's prominence or contribution to the development of the County, the State of Florida, or the nation; or
3. Location of historic or prehistoric activities such as habitation, religious, ceremonial, burial, fortification, etc. during a particular period of time, and may maintain a sufficient degree of environmental integrity to reflect a significant aspect of the relationship of the site's original occupants to the environment; or
4. An historic or prehistoric site which has been severely disturbed but which may still allow useful and representative data to be recovered; or
5. Have yielded or are likely to yield information on local history or prehistory; or
6. Derive it's primary significance from architectural or artistic distinction of historical importance; or
7. Is the birthplace or grave of an historical figure or is a cemetery which derives its primary significance from graves of persons of transcendent importance, from age, distinctive design features, or from association with historic events; or
8. A building or structure removed from its original location which is significant for architectural value, or is the sole surviving structure most importantly associated with an historic period, person or event; or
9. A property primarily commemorative in intent where design, age, tradition or symbolic value has invested it with its own historical significance; or
10. Area contains known archaeological sites that have not been assessed for significance but are likely to conform to the criteria for significance or areas where there is a high likelihood that unrecorded sites of potential significance are present based on prehistoric settlement patterns and existing topographic features; or are listed in the National Register of Historic Places.

HISTORIC DESIGNATION NOTICE REQUIREMENTS

1. Mailed Notice

Written notice shall be sent to property owners of record whose land is under consideration for designation initiated by the Preservation Board at least **30 days** before the first Preservation Board or Board of County Commissioners scheduled hearing date. Notices will be provided by certified mail return receipt request. The first notice shall provide pertinent information regarding the designation site

A second notice shall be sent to indicate when the Board of County Commissioners will consider an official designation of the site in an advertised public hearing.

2. Newspaper Advertisement

The legal advertisement shall be published at least 15 days before the advertised hearing in a newspaper of general circulation. The advertisement shall include at a minimum:

- a. Date, time, and location of the hearing;
- b. Application number and project name;
- c. 2 in. x 3 in. map of project location; and
- d. Description of location.

ASSOCIATIONS

Complete the following for all registered Home Owner / Civic Association(s) that could be affected by this petition and located within 1,000 feet of the subject property. Provide additional sheets if necessary. Information can be found on the [Civic Associations and Communities page](#) on the Board of County Commissioner's website. Applicant is responsible for and shall confirm the current mailing addresses for each association as registered by the Florida Department of State, Division of Corporations.

Name of Homeowner Association: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Name of Homeowner Association: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Name of Homeowner Association: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Name of Homeowner Association: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Name of Homeowner Association: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

***The completed application, all required submittal materials, and fees shall be submitted to:**

Growth Management Community Development Department | GMCD Portal:

<https://cvportal.colliercountyfl.gov/cityviewweb>

Questions? Email: GMDclientservices@colliercountyfl.gov

Applicant Signature

Owner Signature

Printed Name

Printed Name

Date

Date