

CBDG-DR and CDBG-MIT Quarterly Progress Report (QPR)

Grant No. – Sub. Name:	I0163 Collier County			
Project Title:	Hardening Collier Senior Center-Golden Gate			
Funding Awarded:	\$2,819,107			
Agreement Period:	07/29/2022-07/28/2026			
Primary Points of Contact Information:	Melonie Smith 850-921-3186 Melonie.Smith@commerce.fl.gov Florida Commerce-Office of Long Term Resiliency		Claudia Roncoroni Project Manager II 239-877-8274 Claudia.Roncoroni@collier.gov	
Activity Reporting Period: October 1, 2025-December 31, 2025				
An update of this report shall be submitted to Florida Commerce ten (10) calendar days after the end of each quarter.				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	\$602,863.66	\$3,525.00	\$463,031.96	\$139,831.70
CDBG-MIT Funds (B)	\$2,819,107.00	\$0.00	\$0.00	\$2,819,107.00
TOTAL Project Funds (A+B)	\$3,421,970.66	\$0.00	\$459,506.96	\$2,958,938.70
* PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.				
❖ Estimated date of first/next invoice and amount:				
DATE: <u>September 2026</u> AMOUNT: \$ <u></u>				
Section Two – Accomplishments within the <u>Past</u> Quarter:				
Plan changes requested by the Grantor have been received by Collier County and are under review prior to resubmittal to the Grantor. Building permit comments are being addressed by the design professional. Tenant relocation coordination ongoing with various stakeholders.				

Updated 4/7/2025

Section Three – Issues or risks moving project forward (if any):

None.

Section Four – Projected activities to be completed within the following Quarter:

Solicitation process will still be in progress. Revisions to the solicitation package will be submitted to Florida Commerce and building permits should be obtained.

Section Five – Environmental Review Status:

- Is FULL Environmental Review completed and Approved?

- If "Yes", please provide the AUGF (HUD 7015.16) Commerce's execution (signed) date on the bottom.

AUGF Date: 7/10/2025

- If "No", please explain where you are in the environmental process:

- Was the AUGF issued with "Special Conditions"?

- If "Yes", have the Special Conditions been fulfilled?

- If "No", please provide the estimated date the Special Conditions will be fulfilled (MUST be completed PRIOR to beginning of Constructions):

Date: January 2026

- **Estimated construction start date:** **July 2026**

- **Percentage of construction complete:** 0 %

Yes ☒

No ☐

Yes ☐ X

No

Yes ☐

No X ☐

Section Six – Section 3 Reporting (Attachments F, G(6)):

Updated 4/7/2025

Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
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Only provide hours relevant to the current reporting period/quarter.

- **Name and contact information (phone number and email address) of the Sub-Recipient's Section 3 Coordinator:**

Joshua Thomas

239-252-6048

Joshua.Thomas@collier.gov

Total # Section 3 Labor Hours:

__0__ HRS

Total # Targeted Section 3 labor hours:

__0__ HRS

Total # labor hours:

__0__ HRS

- Did the Subrecipient Name meet the required benchmark of 25% Section 3 labor hours and 5% Targeted Section 3 labor hours?

- *If answered "No", please provide a list of qualitative 'best efforts' made during this quarter as an attachment. Examples of best efforts can be found in [24 CFR 75.15\(b\)](#).*

Yes ☐

No ☐

Construction has not started on this project

This report was prepared

Tim Rygiel

Signature of Subrecipient Staff and date:

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Digitally signed by
RygielTimothy
Date: 2026.01.07
16:02:46 -05'00'

Updated 4/7/2025

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Attachment B – Project Budget

Subrecipient:	Collier County, FL	CDBG-DR Program:	MIT	
Project Name:	Golden Gate Senior Center Hardening	County:	Collier	
Agreement No:	I0163	Version No.:	2	
Period of Agreement:	07/29/2022 – 07/28/2026	Commerce Award:	\$2,819,107.00	
		Leverage Funding:	\$602,863.66	
		Total Project Budget:	\$3,421,970.66	
Please provide below, a breakdown of the Project by Deliverables and Tasks. The table should closely match the Deliverables and funds listed in Attachment A of your Agreement. Leverage Funds Instructions: - Funds have to be used FIRST if funding is obtained through a Government entity (DEP, FEMA...) - Funds can be spread out by Deliverables for other fundings. They will still need to be used FIRST for that specific Deliverable.				
Tasks	Description	CDBG-MIT Funding	Leverage Funding	Total
Deliverable #1: Engineering and Design Services		\$119,860.00	\$0	\$119,860.00
1	Hire a Florida Licensed Contractor to conduct boundary and topographical surveys of the neighborhood area right of way.	\$29,965.00	\$0	\$29,965.00

2	Hire a Florida Licensed contractor to perform geotechnical surveys (soil testing) in the pump station location.	\$29,965.00	\$0	\$29,965.00
3	Bid document development with phase assistance	\$29,965.00	\$0	\$29,965.00
4	Permitting services for construction of the pump station, pressurized injection well, and emergency outfall, including Federal agency coordination (U. S. Army Corps of Engineers), construction permits from the Florida Department of Environmental Protection, and stormwater discharge permit from South Florida Water Management District; and preparation of technical, environmental and historic preservation evaluation for mobilization and construction impact areas as required.	\$29,965.00	\$0	\$29,965.00
Deliverable #2: Construction		\$2,699,247.00	\$0	\$2,699,247.00
1	Remove existing interior gypsum board from inside face of exterior CMU walls and install additional steel reinforce bars according to engineering team's recommendations for hardening.	\$250,000	\$0	\$250,000
2	Modify existing site grading system according to engineer' s recommendation to direct the flow of runoff water away from the building and towards the appropriate retention areas, as well as avoid water infiltration. Install storm water structures in accordance with engineer' s recommendation and modify the existing irrigation system in coordination with the building openings and modifications made to the building site. These tasks will be completed in accordance with Florida Building Codes and in compliance with city, state, and federal building codes, whichever is most stringent.	\$205,440.00	\$0	\$205,440.00

3	Remove and properly dispose of existing roofing and associated underlayment down to existing roof trusses. Structurally strap and brace existing roof trusses according to engineering team's specifications to meet current Florida Building Code requirements for hurricane wind load resistance.	\$268,000.00	\$0	\$268,000.00
4	Apply damp-proofing to inside face of CMU exterior walls in accordance with applicable building codes.	\$42,000.00	\$0	\$42,000
5	Remove and properly dispose of all existing doors, windows, and louvers and replace with new doors, windows, and louvers of like dimensions, and conduct water intrusions testing to ensure proper installation in accordance with the Florida Building Code hurricane force winds loads and impact resistance.	\$300,000.00	\$0	\$300,000.00
6	Remove and properly dispose of selected existing gypsum board interior walls and replace compromised elements with like materials, replace electrical/data components, and install new gypsum board on interior walls of like dimensions in accordance with all applicable building codes.	\$460,800.00	\$0	\$460,800
7	Demolish existing food service area and properly dispose of all materials. Construct new food servery area and install and test equipment. This equipment will be in accordance with all applicable building codes.	\$374,607.00	\$0	\$374,607.00

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8	Relocate electrical service boxes, air conditioning (A/C) condensers and A/C disconnect boxes as recommended by engineer above flood elevation level in compliance with the base flood elevation requirements of ASCE 24 and local, state, and federal building codes.	\$40,500.00	\$0	\$40,500.00
9	Purchase and install new natural gas-powered backup generator. Install related components including gas line, concrete pads, transfer switch, and electrical connections in compliance with generator sized by design team and resistant to hurricane force wind loads and impact resistance in accordance with the Florida Building Code.	\$452,900.00	\$0	\$452,900.00
10	Connect the existing lift station to the new backup generator. Install the backup well water system and connect to the existing water closets and urinals for backup grey-water flushing. Test the overall system to ensure it is in accordance with all applicable building codes.	\$305,000.00	\$0	\$305,000
Total Project Cost		\$2,819,107.00	\$0	\$2,819,107.00

* Sources of Leverage Funds	Amount
1. FL Department of Elder Affairs – Design and Engineering	\$250,000
2. Collier County Local Funds – Supplemental Design and Engineering	\$352,863.66

* Leverage Funding will have to be used FIRST. Please provide documentation of Leverage being specifically allocated to THIS project.



Submitted by: Claudia Roncoroni

01/08/2026

Date

JUSTIFICATION:

Please provide below a brief summary of why a revised Attachment B is being submitted

Due to the changes in the project as time passes and we reach different project stages, Collier County will continue to update all attachments as necessary to ensure it better reflects the current stage of the project and estimated forecast.

Attachment C – Activity Work Plan

CDBG-MIT Program:	Critical Facility Hardening Program (CFHP)		Version No.:	3	
Subrecipient:	Collier County, FL		County:	Collier	
Project Name:	Golden gate Senior Center hardening		MID Area:	State-MID	
Agreement No:	I0163		National Objective:	LMA	
Period of Agreement:	07/09/2022 – 07/28/2026	Commerce Award:		\$2,819,107.00	
		Leverage Funding:		\$598,538.00	
		Total Project Budget:		\$3,417,645.00	
Please provide below, a breakdown of the Project by Deliverables and Tasks. The table should closely match the Deliverables and funds listed in Attachment A of your Agreement. List ONLY the Estimated Funds that will be requested as detailed in your Agreement. Please DO NOT list the breakdown or usage of Leverage Funds. Attachment B will be used to document Leverage Funding usage.					
TIMELINE * – Current/anticipated progress		Deliverable(s) and/or Task(s) Description		PROJECTION ** – Funds reimbursement request	
Actual / Anticipated Start Date	Actual / Anticipated End Date			Estimated Reimbursed Funds	Estimated Request Date
Deliverable #1: Engineering and Design Services					
03/31/2026	05/31/2027	Deliverable 1 Tasks 1	Hire a Florida Licensed Contractor to conduct boundary and topographical surveys of the neighborhood area right of way.	\$0	N/A
03/31/2026	05/31/2027	Deliverable 1 Tasks 2	Hire a Florida Licensed contractor to perform geotechnical surveys (soil testing) in the pump station location.	\$0	N/A

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01/16/2025	07/14/2026	Deliverable 1 Tasks 3	Bid document development with phase assistance	\$5,156.00	08/18/2026
05/29/2025	11/29/2025	Deliverable 1 Tasks 4	Permitting services for construction of the pump station, pressurized injection well, and emergency outfall, including Federal agency coordination (U. S. Army Corps of Engineers), construction permits from the Florida Department of Environmental Protection, and stormwater discharge permit from South Florida Water Management District; and preparation of technical, environmental and historic preservation evaluation for mobilization and construction impact areas as required.	\$5,156.00	12/31/2025
Deliverable #2: Construction					
08/18/2026	10/06/2027	Deliverable 2 Tasks 1	Remove existing interior gypsum board from inside face of exterior CMU walls and install additional steel reinforce bars according to engineering team's recommendations for hardening.	\$250,000.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 2	Modify existing site grading system according to engineer' s recommendation to direct the flow of runoff water away from the building and towards the appropriate retention areas, as well as avoid water infiltration. Install storm water structures in accordance with engineer' s recommendation and modify the existing irrigation system in coordination with the building openings and modifications made to the building site. These tasks will be completed in accordance with Florida Building Codes and in compliance with city, state, and federal building codes, whichever is most stringent.	\$205,440.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 3	Remove and properly dispose of existing roofing and associated underlayment down to existing roof trusses. Structurally strap and brace existing roof trusses according to engineering team's specifications to meet current Florida Building Code requirements for hurricane wind load resistance.	\$268,000.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 4	Apply damp-proofing to inside face of CMU exterior walls in accordance with applicable building codes.	\$42,000.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 5	Remove and properly dispose of all existing doors, windows, and louvers and replace with new doors, windows, and louvers of like dimensions, and conduct water intrusions testing to ensure proper installation in accordance with the Florida Building Code hurricane force winds loads and impact resistance.	\$300,000.00	11/30/2027

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08/18/2026	10/06/2027	Deliverable 2 Tasks 6	Remove and properly dispose of selected existing gypsum board interior walls and replace compromised elements with like materials, replace electrical/data components, and install new gypsum board on interior walls of like dimensions in accordance with all applicable building codes.	\$460,800.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 7	Demolish existing food service area and properly dispose of all materials. Construct new food servery area and install and test equipment. This equipment will be in accordance with all applicable building codes.	\$374,607.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 8	Relocate electrical service boxes, air conditioning (A/C) condensers and A/C disconnect boxes as recommended by engineer above flood elevation level in compliance with the base flood elevation requirements of ASCE 24 and local, state, and federal building codes.	\$40,500.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 9	Purchase and install new natural gas-powered backup generator. Install related components including gas line, concrete pads, transfer switch, and electrical connections in compliance with generator sized by design team and resistant to hurricane force wind loads and impact resistance in accordance with the Florida Building Code.	\$452,900.00	11/30/2027
08/18/2026	10/06/2027	Deliverable 2 Tasks 10	Connect the existing lift station to the new backup generator. Install the backup well water system and connect to the existing water closets and urinals for backup grey-water flushing. Test the overall system to ensure it is in accordance with all applicable building codes.	\$305,000.00	11/30/2027
Total Period of performance: 07/29/2022 thru 07/28/2026 ⇒ <u>47 Months</u>					

JUSTIFICATION:

Please provide below a brief summary of why a revised Attachment C is being submitted

Updated Attachment C forms were provided by the State to subrecipients to complete. A new attachment C was also completed to get our grant documents updated with all changes and updates to the project. Attachment C has been submitted again because this is an estimated work plan and for this reason is subject to change and it will be updated as necessary by the Collier County grant coordinator.



Submitted by: Claudia Roncoroni

Date: 01/08/2026

* Actual Date supersede Anticipated date.

** Actual Date and Reimbursed supersede Anticipated date.

Highlight section Green when Reimbursement has ACTUALLY been made/processed, or task completed.