

ELECTION & REFERENDUM SIGN PERMIT (TUP)

LDC 5.04.06 B.6.

Applicant Contact Information

Name of Candidate: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ E-Mail: _____

Name of Applicant: _____

Firm: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ E-Mail: _____

Election Information

One bulk sign can be issued per election. A bulk sign permit for the General Election may only be issued after the Primary Election.

Select one of the following:

☐ Primary Election☐ Referendum☐ General Election☐ Other: _____

Date of Election or Referendum: _____

Sign Requirements**All Election & Referendum signs:**

- Election & Referendum Sign Bulk Permit Number displayed on each sign or supporting pole
- Location: Not within a County Right-of-Way or Drainage Easement

Residential Zoning Districts & Properties with Residential Uses:

- Maximum sign dimensions: 4 square feet in area and 3 feet in height
- Location: No closer than 5 feet to any property line
- Maximum number of signs: No limit

All other zoning districts:

- Maximum sign dimensions: 32 square feet in area and 8 feet in height, except affixed to building wall
- Location: No closer than 10 feet to any property line
- Maximum number of signs: One sign per candidate for each lot or parcel per issued bulk permit

LDC 5.04.06 B.6. Election and Referendum Signs

6. Election and Referendum signs. Signs for elections and referendums shall be permitted subject to the following requirements:

- a. A bulk temporary permit shall be obtained prior to the erection, installation, placement, or display of signage before elections and referendums. The fee for the bulk permit shall be as set forth in the fee schedule for the services performed by the Community Development and Environmental Services Division.
- b. The bulk permit number shall appear on every sign or on the pole supporting the sign.
- c. All signs for which the permit is issued shall be removed within 7 days after the event. Each sign not removed within the required time shall constitute a separate violation of this Code. The permittee will be subject to issuance of a citation for each violation from the Collier County Code Enforcement Board.
- d. Signs erected within residentially zoned or used property shall not exceed 4 square feet in area and 3 feet in height, and shall be located on-site and no closer than 5 feet to any property line.
- e. In all other zoning districts such signs shall not exceed a maximum sign area of 32 square feet and 8 feet in height, except when affixed to the surface of a building wall, and shall be located no closer than 10 feet to any property line. The quantity of such signs shall be limited to 1 sign for each lot or parcel per bulk permit issued.

Submittal Requirement Checklist

Requirements for Review:	Required:
Referendum Sign Permit Application	☒
If the Applicant is not the Candidate: Affidavit of Authorization to be completed by the Candidate.	☐

Fees

- ☒ Election & Referendum Sign Permit Fee: \$5.00

The completed application, all required submittal materials, and fees shall be submitted to:

Growth Management Community Development Department | GMCD Portal:

<https://cvportal.collier.gov/cityviewweb>

Questions? Email: GMDZoningFrontDesk@collier.gov

I acknowledge receipt of the Land Development Code section 5.04.06 B.6. Election and Referendum sign requirements.

Signature of Candidate or Authorized Applicant

Date

Printed Name of Signing Party