

TRANSFER OF DEVELOPMENT RIGHTS (TDR)**TRANSFER OF OWNERSHIP APPLICATION**Section [2.03.07](#) and [2.03.08](#) [Ordinance 2023-025](#)**Applicant Information**

Name of TDR Certificate Owner: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

Name of Agent: _____

Firm: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

New Owner Information (Buyer)

Name of New Owner: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

Name of Agent: _____

Firm: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ Cell: _____ Fax: _____

E-Mail Address: _____

PL _____ Date ____/____/____

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TDR's to be Transferred
(Use separate page for each Certificate No.)

From Certificate No.:

Original AR No. or Project No.:

Original Issue Date:

Date of Transfer:

TDR CREDIT NUMBERS TO BE TRANSFERRED

List each TDR Credit Number below. State **"ALL"**, if all credits from this Certificate will be transferred.

[illegible]

Totals

Number of Certificates involved in Transfer	
Number of Base TDR's Transferred	
Number of Bonus TDR's Transferred	
Total TDR's Transferred	
Consideration Paid	\$

Document Delivery

- ☐ Mail to Seller, Return Receipt Requested, OR
- ☐ Pick up at Growth Management Division (GMD), OR
- ☐ Hold at GMD, apply to SDP or project previously submitted: Project # _____

Authorization Owner (Seller)

I hereby certify that the information furnished on this application and the attachments are true and correct, that I am the legal owner of the TDR's identified above.

Signature of Owner(s)

Date

State of Florida

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____

By _____ who is personally known to me or who has
produced _____ as identification.

Signature of Notary Public

Notary Public

Name of Notary Typed, Printed or Stamped including Commission No.

NOTICE – BE AWARE THAT:

Florida Statute Section 837.06 – False Official Statements Law states that: “Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided by a fine to a maximum of \$500.00 and/or maximum of sixty-day jail term.”

PL _____ Date ____/____/____

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Authorization Buyer

I hereby certify that the information furnished on this application and the attachments are true and correct.

Signature of Buyer(s)

Date

State of Florida

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____

By _____ who is personally known to me or who has
produced _____ as identification.

Signature of Notary Public

Name of Notary Typed, Printed or Stamped including Commission No.

NOTICE – BE AWARE THAT:

Florida Statute Section 837.06 – False Official Statements Law states that: “Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided by a fine to a maximum of \$500.00 and/or maximum of sixty-day jail term.”

PL _____ Date ____/____/____

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Application Checklist *Is the following information attached?*

- ☐ Original TDR Certificate(s) from which this transfer is made.
- ☐ Copy of Contract of Sale or Bill of Sale establishing consideration paid for Base TDR credits, unless related parties (*if so, explain below*).
- ☐ If either party is an entity, attach Evidence of Authority. (*Signature required of the TDR Certificate Owner*).
- ☐ Application fee in the amount of \$250.00 made payable to the Collier County Board of County Commissioners.
- ☐ If Original Certificate cannot be located, please complete *LOST TRANSFER OF DEVELOPMENT RIGHTS CERTIFICATE AFFIDAVIT* (Form TDR-5) and *RELEASE OF LOST TRANSFER OF DEVELOPMENT RIGHTS CERTIFICATE* (Form TDR-5B), if applicable.

Additional Notes or Information (optional)

Collier County

Letter of Authorization for TDR Application (required if OWNER is represented by an agent)

TO WHOM IT MAY CONCERN:

I hereby authorize _____ to serve as my Agent
(Name of Owner's Agent – typed or printed)
in an application for the transfer of ownership of the TDR Certificates identified in the Application.

(Name of Owner(s) of Record) Date: _____

I hereby certify that I have the authority to make the foregoing application, and that the application is true, correct and complete to the best of my knowledge.

AGENT:

Signature: _____

Print Name: _____

Date: _____

OWNER:

Signature: _____

Print Name: _____

(Applicable to signature of Owner only)

State of: _____

County of: _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____ by
_____ who is personally known to me or who has produced
the following: _____ as identification.

Signature of Notary Public

NOTICE – BE AWARE THAT:

Florida Statute Section 837.06 – False Official Statements Law states that: "Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided by a fine to a maximum of \$500.00 and/or maximum of sixty day jail term."

PL _____ Date ____/____/____

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Collier County

Letter of Authorization for TDR Application (required if BUYER is represented by an agent)

TO WHOM IT MAY CONCERN:

I hereby authorize _____ to serve as my Agent
(Name of Buyer's Agent – typed or printed)
in an application for the transfer of ownership of the TDR Certificates identified in the Application.

(Name of Owner(s) of Record) Date: _____

I hereby certify that I have the authority to make the foregoing application, and that the application is true, correct and complete to the best of my knowledge.

AGENT:

Signature: _____

Print Name: _____

Date: _____

OWNER:

Signature: _____

Print Name: _____

(Applicable to signature of BUYER only)

State of: _____

County of: _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____ by
_____ who is personally known to me or who has produced
the following: _____ as identification.

Signature of Notary Public

NOTICE – BE AWARE THAT:

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PL _____ Date ____/____/____

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