Collier County

GMCD Public Portal
Land Development Code
Administrative Code

ZONING VERIFICATION LETTER: GENERAL VERIFICATIONS

Land Development Code 10.02.06 J
Administrative Code Chapter 4 L.1

Applicant Contact Information

Name of Property Owner:_____

Address: _____ City:_____ State:_____ZIP: _____

Phone:_____ E-Mail Address:_____

Name of Applicant/Agent:_____

Address: _____ City:_____ State:_____ZIP: _____

Phone:_____ E-Mail Address:_____

Property Information

Property Address: _____ Property ID Number:_____

Type of verification being requested:
(Multiline, space will adjust to contain as much text as needed. If additional space is needed, provide an attachment.)

Growth Management Community Development • Planning & Zoning
2800 North Horseshoe Drive • Naples, FL 34104 • 239-252-2400 • www.collier.gov/

Collier County

Submittal Requirement Checklist

See Chapter 4 L.1 of the Administrative Code for submittal requirements.

Incomplete submittals will not be processed or accepted.

REQUIREMENTS FOR REVIEW:	REQUIRED
Completed Application	☒
Original or amended site plan and/or survey, if required.	☐
If verification as to nonconforming status is requested, a copy of the Property Appraiser's Card shall be submitted with the application. This document can be obtained from the Collier County Property Appraiser's Main Office.	☐

Information on Building Permits must be obtained by contacting the Growth Management Community Development Records Room at 239-252-5730.

Information on Code Enforcement cases or violations must be obtained by contacting the Code Enforcement Division at 239-252-2440.

Fees

Zoning Verification Letter: (identified on Fee Schedule as Zoning Confirmation Letter)

☐ Standard Response: $100.00 (includes up to 1 hour research)

☐ Extended Research: $100.00 per hour (any response with research in excess of 1 hour)

The completed application, all required submittal materials, and fees shall be submitted to:
Growth Management Community Development Department | GMCD Portal:
https://cvportal.collier.gov/cityviewweb

Questions? Email: GMDClientServices@collier.gov

A minimum of 20 business days is allowed for the review of ZLTR applications (not including holidays).

Applicant Signature: _____ Date: _____

Please be advised that the zoning letter is based upon the available records furnished by Collier County and what was visible and accessible at the time of inspection. This report is based on the Land Development Code that is in effect on the date the report was prepared. Code regulations could be subject to change. While every attempt has been made to ensure the accuracy or completeness, and each subscriber to or user of this report understands that this department disclaims any liability for any damages in connection with its use. In addition, this department assumes no responsibility for the cost of correcting any unreported conditions. Should you disagree with the determination, you may request an Official Interpretation pursuant to Land Development Code Sections 1.06.01. and 10.03.06.P.

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